

# Coral Community Charter School Governance Council (GC)

4401 Silver Ave NE  
Albuquerque, NM 87108

November 2, 2021, 5:30 pm

## MINUTES

**I. This open meeting was held on “Microsoft Teams” because of the pandemic situation and complied with all information from the Attorney General’s Office.**

**A.** The meeting was called to order with a quorum at 5:34 pm by the Chair, Keren Fenderson.

<b>B. Roll Call</b>					
<b>Name</b>	<b>Office</b>	<b>Present</b>	<b>Absent</b>	<b>Arrived late</b>	<b>Departed Early</b>
<b>Keren Fenderson</b>	Chair	x			
<b>Mike Reeves</b>	Treasurer	x			
<b>Mary Merchant</b>	Secretary	x			
<b>Susan Steketee</b>	Vice Chair	x			
<b>Tim Tokarski</b>	at large		x		

**C. School Staff:** *Lori Bachman*, ED (Executive Director), *Katy Sanchez*, CFO (Chief Financial Officer), *Julia Weeks*, Operation Support Specialist & Food Manager & Health Assistant, *Abby Lewis*, School Attorney.

**Public Guests:** none

**Guests of the Board:** none

**D.** The agenda was reviewed and a motion to approve the agenda as presented was made by Michael Reeves and seconded by Mary Merchant. A roll call vote was taken: Mary Merchant - Yes, Keren Fenderson - Yes, Michael Reeves - Yes, Susan Steketee - Yes.

**E.** A motion to approve the minutes as amended from October 5, 2021, was made by Mary Merchant and was seconded by Susan Steketee. A roll call vote was taken: Mary Merchant - Yes, Keren Fenderson - Yes, Michael Reeves - abstained, Susan Steketee - Yes.

## **II. Finance Committee;**

The financial documents (account summary, bank reconciliation, PO report and the balance sheet) from October 31, 2021 were approved after a motion to accept the financials was made by Michael Reeves and seconded by Sue Steketee. A roll call vote was taken: Mary Merchant - Yes, Keren Fenderson - Yes, Michael Reeves - Yes, Susan Steketee - Yes.

## **III. Budget/ Finance Committee;**

The following BARs were approved as presented by Ms. Sanchez with a motion by Michael Reeves and a second by Susan Steketee. A roll call vote was taken: Mary Merchant - Yes, Keren Fenderson - Yes, Michael Reeves - Yes, Susan Steketee - Yes.

BAR 25M - CRRSA, ESSER II

Student enrollment is PreK 33 (38), K5 197 (213) students and the lottery list is at 85 (230) students.

## **IV. Facility Committee;**

There was no facility committee meeting held this month. The school is waiting for the new shade structure installation which is now scheduled for early December.

## **V. Audit Committee;**

The Audit Committee meeting held this October 28, 2021. The Audit is now complete and we are waiting for publication.

**VI. Academic Committee;**

There was no Academic Committee meeting held this month.

**VII. ED Support Committee;**

Karen Fenderson reported that the survey for staff and teachers is ready to be sent out and she has received the email list for the school.

Ms Bachman highlighted her report and school progress made on outreach.

**VIII. Governance Committee;**

There was no governance committee meeting held this month.

**IX. New Business;**

There was no new business. The next regular meeting of the GC is on December 7, 2021, 5:30 pm. The meeting will be held at CCCS or be completed on Microsoft Teams in accordance with to Open Meeting Act Guidance from the NM Attorney General's office.

**X. Adjournment;**

The meeting was adjourned at 6:01 pm



February 4, 2021

Date

Minutes taken by Mary Merchant, Secretary