

Coral Community Charter School Governance Council (GC)

4401 Silver Ave NE
Albuquerque, NM 87108

January 4, 2022, 5:30 pm

MINUTES

I. This open meeting was held on “Microsoft Teams” because of the pandemic situation and complied with all information from the Attorney General’s Office.

A. The meeting was called to order with a quorum at 5:34 pm by the Chair, Keren Fenderson.

B. Roll Call					
Name	Office	Present	Absent	Arrived late	Departed Early
Keren Fenderson	Chair	x			
Mike Reeves	Treasurer		x		
Mary Merchant	Secretary	x			
Susan Steketee	Vice Chair	x			
Tim Tokarski	at large	x			

C. School Staff: *Lori Bachman*, ED (Executive Director), *Katy Sanchez*, CFO (Chief Financial Officer), *Julia Weeks*, Operation Support Specialist & Food Manager & Health Assistant.

Public Guests: none

Guests of the Board: Brandon McFatridge who would like to serve on the Governance Board.

D. The agenda was reviewed and a motion to approve the agenda as presented was made by Tim Tokarski and seconded by Susan Steketee. A roll call vote was taken: Mary Merchant - Yes, Keren Fenderson - Yes, Tim Tokarski - Yes, Susan Steketee - Yes.

E. A motion to approve the minutes as presented from December 13, 2021, was made by Susan Steketee and was seconded by Tim Tokarski. A roll call vote was taken: Mary Merchant - abstained, Keren Fenderson - Yes, Tim Tokarski - Yes, Susan Steketee - Yes.

II. Finance Committee;

The financial documents (account summary, bank reconciliation, PO report and the balance sheet) from December 31, 2021 were approved after discussion with a motion to accept the financials was made by Susan Steketee and seconded by Tim Tokarski. A roll call vote was taken: Mary Merchant - Yes, Keren Fenderson - Yes, Tim Tokarski - Yes, Susan Steketee - Yes.

III. Budget/ Finance Committee;

The following BARs were approved as presented by Ms. Sanchez with a motion by Mary Merchant and a second by Susan Steketee. A roll call vote was taken: Mary Merchant - Yes, Keren Fenderson - Yes, Tim Tokarski - Yes, Susan Steketee - Yes.

- BAR 32T – Air Quality
- BAR 33T – CARES II
- BAR 34M – ARP ESSER III
- BAR 35M – ARP ESSER III
- BAR 36M – SB-9 Local

Student enrollment is PreK 33 (38), K5 194 (213) students and the lottery list is at 107 (230) students. The Lottery takes place on March 9, 2022.

IV. Governance Committee;

There was no governance committee meeting held this month.

V. Facility Committee; There was no facility committee meeting held this month. The new stucco on the school building looks good.

VI. Audit Committee;

There was no audit committee meeting this month.

VII. Academic Committee;

There was no academic committee meeting held this month.

VIII. ED Support Committee; There was no ED support committee meeting held this month.

Ms Bachman highlighted her report. Mr. McFatrige introduced himself to the board.

IX. Closed Session;

A motion was made by Susan Steketee to move into a closed session. Pursuant to Section 10-15-1(H)(8) NMSA 1978, the Governing Council will go into Closed Session to discuss limited personnel matters. A roll call vote was taken: Mary Merchant - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Keren Fenderson - Yes.

Ms. Bachman, Ms. Sanchez, Ms. Weeks and Mr. McFatrige left the meeting and the recording was stopped.

The board came out of the closed session. No decisions or votes were taken.

X. New Business; Recording Restarted

There was no new business. The next regular meeting of the GC is on February 1, 2022 at 5:30 pm. The meeting will be held at CCCS or be completed on Microsoft Teams in accordance with to Open Meeting Act Guidance from the NM Attorney General's office.

X. Adjournment;

The meeting was adjourned at 6:54 pm


Governance Board Secretary
Signature

February 1, 2022
Date

Minutes taken by Mary Merchant, Secretary