

Coral Community Charter School Governance Council (GC)

4401 Silver Ave NE
Albuquerque, NM 87108

April 5, 2022, 5:30 pm

MINUTES

I. This open meeting was held on “Microsoft Teams” and complied with all information from the Attorney General’s Office.

A. The meeting was called to order with a quorum at 5:37 pm by the Chair, Keren Fenderson.

B. Roll Call					
Name	Office	Present	Absent	Arrived late	Departed Early
Keren Fenderson	Chair	x			
Mike Reeves	Treasurer				
Mary Merchant	Secretary				
Susan Steketee	Vice Chair	x			
Tim Tokarski	at large	x			
Brandon McFatridge	at large	x			

C. School Staff: *Lori Bachman*, ED (Executive Director), *Katy Sanchez*, CFO (Chief Financial Officer), *Julia Weeks*, Operations, *Abby Lewis*, School Attorney.

Public Guests: Jessika Brown

Guests of the Board: none

D. The agenda was reviewed and a motion to approve the agenda as presented was made by Sue Steketee and seconded by Brandon McFatridge. A roll call vote was taken: Keren Fenderson - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Brandon McFatridge - Yes.

E. A motion to approve the minutes as presented from March 1, 2022, was made by Sue Steketee and was seconded by Brandon McFatridge. A roll call vote was taken: Keren Fenderson - Abstain, Tim Tokarski - Yes, Susan Steketee - Yes, Brandon McFatridge - Yes.

II. Finance Committee;

The financial documents (account summary, bank reconciliation, PO report and the balance sheet) from March 31, 2022 were approved after discussion with a motion to accept the financials was made by Sue Steketee and seconded by Tim Tokarski. A roll call vote was taken: Keren Fenderson - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Brandon McFatridge - Yes.

III. Budget/ Finance Committee;

The following BARs were approved as presented by Ms. Sanchez and 58 IB was declined with a motion by Sue Steketee and a second by Tim Tokarski. A roll call vote was taken: Keren Fenderson - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Brandon McFatridge - Yes.

- BAR 54I – SEG
- BAR 55M – PreK
- BAR 56I – Title XIX
- BAR 57D – SB-9 Local
- BAR 59M – CARES II
- BAR 60T – CARES II
- BAR 61I – SEG
- BAR 62I – SEG
- BAR 63I – SEG
- BAR 64I – Title XIX
- BAR 65I – Air Quality
- BAR 66M – ARP ESSER III
- BAR 67M – Title I
- BAR 68M – ESSER III
- BAR 69M – SB-9 Local
- BAR 70I – SEG

Student enrollment is PreK 33 (38), K5 192 (213) students and the lottery list is at 31 students after the SY 23 lottery was completed.

The updated Internal Controls and Procedures (ICPs) were reviewed by Mrs. Sanchez and approved with a motion by Sue Steketee and a second by Tim Tokarski. A roll call vote was taken: Keren Fenderson - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Brandon McFatridge - Yes.

IV. Governance Committee;

There was no governance committee meeting held this month.

The updated Student Handbook was reviewed by Mrs. Weeks and approved with a motion by Tim Tokarski and a second by Brandon McFatridge. A roll call vote was taken: Keren Fenderson - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Brandon McFatridge - Yes.

The new Family Engagement Policy was reviewed by Ms. Bachman and approved with a motion by Tim Tokarski and a second by Brandon McFatridge. A roll call vote was taken: Keren Fenderson - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Brandon McFatridge - Yes.

The updated Return to School Policy was reviewed by Ms. Lewis and approved with a motion to amend the policy to remove the Test to Stay requirement by Sue Steketee and a second by Tim Tokarski. A roll call vote was taken: Keren Fenderson - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Brandon McFatridge - Yes.

The updated COVID Safe Policies and Procedures were reviewed by Ms. Lewis and approved with a motion by Tim Tokarski and a second by Brandon McFatridge. A roll call vote was taken: Keren Fenderson - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Brandon McFatridge - Yes.

V. Facility Committee; There was no facility committee meeting held this month.

VI. Audit Committee;

There was no Audit Committee meeting this month.

VII. Academic Committee;

The Academic Committee met with Ms. Bachman to review the available BOY-MOY data.

Ms. Bachman presented on progress toward NM DASH Academic Plan and Mission Specific goals.

VIII. ED Support Committee;

Ms. Bachman highlighted and answered questions regarding her ED Report.

IX. Closed Session;

A motion was made by Susan Steketee to move into a closed session. It was seconded by Tim Tokarski. Pursuant to Section 10-15-1(H)(8) NMSA 1978, the Governing Council will go into Closed Session to discuss limited personnel matters. A roll call vote was taken: Keren Fenderson - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Brandon McFatridge - Yes.

The board came out of the closed session. No decisions or votes were taken. Only the matters noticed on the agenda for closed session were discussed.

X. New Business;

There was no new business. There is a special meeting of the GC on April 19, 2022 at 5:30 pm. The next regular meeting of the GC is on May 3, 2022 at 5:30 pm. The meeting will be held at CCCS or be completed on Microsoft Teams in accordance with to Open Meeting Act Guidance from the NM Attorney General's office.

X. Adjournment;

The meeting was adjourned at 7:22 pm.


Governance Board Secretary
Signature

April 29, 2021
Date

Minutes taken by Lori Bachman