

Coral Community Charter School Governance Council (GC)

4401 Silver Ave NE
Albuquerque, NM 87108

March 1, 2022, 5:30 pm

MINUTES

I. This open meeting was held on “Microsoft Teams” and complied with all information from the Attorney General’s Office.

A. The meeting was called to order with a quorum at 5:32 pm by the Vice Chair, Susan Steketee.

B. Roll Call					
Name	Office	Present	Absent	Arrived late	Departed Early
Keren Fenderson	Chair				
Mike Reeves	Treasurer				
Mary Merchant	Secretary	x			
Susan Steketee	Vice Chair	x			
Tim Tokarski	at large	x			
Brandon McFatridge	at large	x			

C. School Staff: *Lori Bachman*, ED (Executive Director), *Katy Sanchez*, CFO (Chief Financial Officer), *Abby Lewis*, School Attorney.

Public Guests: none

Guests of the Board: none

D. The agenda was reviewed and a motion to approve the agenda as presented was made by Mary Merchant and seconded by Tim Tokarski. A roll

call vote was taken: Mary Merchant - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Brandon McFatridge - Yes.

E. A motion to approve the minutes as presented from February 21, 2022, was made by Tim Tokarski and was seconded by Mary Merchant. A roll call vote was taken: Mary Merchant - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Brandon McFatridge - Yes.

II. Finance Committee;

The financial documents (account summary, bank reconciliation, PO report and the balance sheet) from February 28, 2022 were approved after discussion with a motion to accept the financials was made by Tim Tokarski and seconded by Brandon McFatridge. A roll call vote was taken: Mary Merchant - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Brandon McFatridge - Yes.

III. Budget/ Finance Committee;

The following BARs were approved as presented by Ms. Sanchez with a motion by Mary Merchant and a second by Tim Tokarski. A roll call vote was taken: Mary Merchant - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Brandon McFatridge - Yes.

- BAR 46I – SEG
- BAR 47I – HB33
- BAR 48I – SB-9 Local
- BAR 49I – Food Services
- BAR 50D – Title XIX Medicaid
- BAR 51M – ARP ESSER III
- BAR 52M – Title XIX Medicaid
- BAR 53T – PreK

Student enrollment is PreK 33 (38), K5 193 (213) students and the lottery list is at 174 students.

IV. Governance Committee;

There was no governance committee meeting held this month. It was noted that the GC bylaws need updating.

Ms. Lewis reviewed the changes in the Return to School Policy. A motion was made to accept the policy changes by Tim Tokarski and seconded by Brandon McFatridge. A roll call vote was taken: Mary Merchant - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Brandon McFatridge - Yes.

Ms. Lewis also presented the changes to the Covid Safe Policies and Procedures determined by the PED. A motion was made to accept the policy by Tim Tokarski and seconded by Brandon McFatridge. A roll call vote was taken: Mary Merchant - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Brandon McFatridge - Yes.

The Annual Open Meeting Act Resolution was reviewed and a motion to accept the resolution was made by Mary Merchant and seconded by Tim Tokarski. A roll call vote was taken: Mary Merchant - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Brandon McFatridge - Yes.

V. Facility Committee; There was no facility committee meeting held this month.

VI. Audit Committee;

Fiscal Year 21 Audit Findings have been released. Ms. Sanchez reviewed the findings and the corrections. The next audit will begin July 22, 2022.

VII. Academic Committee;

The Academic Committee will meet with Ms. Bachman on March 8, 2022 to review the available BOY-MOY data.

VIII. ED Support Committee;

Ms Bachman highlighted and answered questions regarding her ED Report. The pieces of Ms. Bachman's annual review have been distributed to the GC.

IX. Closed Session;

A motion was made by Susan Steketee to move into a closed session. It was seconded by Tim Tokarski. Pursuant to Section 10-15-1(H)(8) NMSA 1978, the Governing Council will go into Closed Session to discuss limited personnel matters. A roll call vote was taken: Mary Merchant - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Brandon McFatridge - Yes.

The board came out of the closed session. No decisions or votes were taken.

X. New Business;

There was no new business. The next regular meeting of the GC is on April 5, 2022 at 5:30 pm. The meeting will be held at CCCS or be completed on Microsoft Teams in accordance with to Open Meeting Act Guidance from the NM Attorney General's office.

X. Adjournment;

The meeting was adjourned at 6:33 pm.


Governance Board Secretary
Signature

April 27, 2021

Date

Minutes taken by Mary Merchant, Secretary