

Coral Community Charter School Governance Council (GC)

4401 Silver Ave NE
Albuquerque, NM 87108

May 3, 2022, 5:30 pm

MINUTES

I. This open meeting was held on “Microsoft Teams” and complied with all information from the Attorney General’s Office.

A. The meeting was called to order with a quorum at 5:33 pm by the Chair, Keren Fenderson.

B. Roll Call					
Name	Office	Present	Absent	Arrived late	Departed Early
Keren Fenderson	Chair	x			
Mike Reeves	Treasurer			5:45 pm	
Mary Merchant	Secretary	x			
Susan Steketee	Vice Chair	x			
Tim Tokarski	at large	x			
Brandon McFatridge	at large	AB			

C. School Staff: *Lori Bachman*, ED (Executive Director), *Katy Sanchez*, CFO (Chief Financial Officer), *Julia Weeks*, Operation Support Specialist & Food Manager & Health Assistant, *Abby Lewis*, School Attorney.

Public Guests: none

Guests of the Board: none

D. The agenda was reviewed and a motion to approve the agenda as presented was made by Tim Tokarski and seconded by Susan Steketee. A roll

call vote was taken: Keren Fenderson - Yes, Mary Merchant - Yes, Tim Tokarski - Yes, Susan Steketee - Yes.

E. A motion to approve the minutes as presented from April 26, 2022, was made by Mary Merchant and was seconded by Tim Tokarski. A roll call vote was taken: Mary Merchant - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Karen Fenderson - Yes.

II. Finance Committee;

The financial documents (account summary, bank reconciliation, PO report and the balance sheet) from April 30, 2022 were approved after discussion. A motion to accept the financials was made by Susan Steketee and seconded by Tim Tokarski. A roll call vote was taken: Mary Merchant - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Karen Fenderson - Yes.

III. Budget/ Finance Committee;

The following BARs were approved as presented by Ms. Sanchez with a motion by Mary Merchant and a second by Susan Steketee. A roll call vote was taken: Mary Merchant - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Karen Fenderson - Yes.

- BAR 75IB – ECECD
- BAR 76M – ARP ESSER III
- BAR 77M - PreK

Student enrollment for 21-22 is PreK 33 (38), K5 193 (213) students. The enrollment for 22-23 is Pre K 36, K5 223 and the lottery list is at 30 students.

IV. Governance Committee;

There was no governance committee meeting held this month.

V. Facility Committee; There was no facility committee meeting held this month.

VI. Audit Committee;

There was no up date from the audit committee.

VII. Academic Committee;

The academic committee will meet for the EOY student results.

VIII. ED Support Committee; Ms Bachman highlighted and answered questions regarding her ED Report. The data for Ms. Bachman's annual 360 review has been collected and will be reviewed.

IX. Closed Session;

A motion was made by Michael Reeves to move into a closed session. It was seconded by Tim Tokarski. Pursuant to Section 10-15-1(H)(8) NMSA 1978, the Governing Council will go into Closed Session to discuss limited personnel matters. A roll call vote was taken: Mary Merchant - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Karen Fenderson - Yes, Michael Reeves -Yes.

The board came out of the closed session. No decisions made or votes taken.

Michael Reeves moved that we accept Ms. Bachman's evaluation as presented. It was seconded by Susan Steketee. A roll call vote was taken: Mary Merchant - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Karen Fenderson - Yes, Michael Reeves - Yes.

A motion to renew Ms. Bachman's contract for three years was made by Michael Reeves and seconded by Susan Steketee. A roll call vote was taken: Mary Merchant - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Karen Fenderson - Yes, Michael Reeves -Yes.

X. New Business;

There was no new business. The next regular meeting of the GC is on June 7, 2022 at 5:30 pm. The meeting will be held at CCCS or be completed on Microsoft Teams in accordance with to Open Meeting Act Guidance from the NM Attorney General's office.

XI. Adjournment;

The meeting was adjourned at 6:09 pm.



Governance Board Secretary
Signature

June 7, 2022
Date

Minutes taken by Mary Merchant, Secretary