

Coral Community Charter School Governance Council (GC)

4401 Silver Ave NE
Albuquerque, NM 87108

June 7, 2022, 5:36 pm

MINUTES

I. This open meeting was held on “Microsoft Teams” because of the pandemic situation and complied with all information from the Attorney General’s Office.

A. The meeting was called to order with a quorum at 5:35 pm by the Chair, Keren Fenderson.

| B. Roll Call | | | | | |
|-------------------------|---------------|----------------|---------------|---------------------|-----------------------|
| Name | Office | Present | Absent | Arrived late | Departed Early |
| Keren Fenderson | Chair | x | | | |
| Mike Reeves | Treasurer | x | | | |
| Mary Merchant | Secretary | x | | | |
| Susan Steketee | Vice Chair | x | | | |
| Tim Tokarski | at large | x | | | |
| Brian McFatridge | at large | AB | | | |

C. School Staff: *Lori Bachman*, ED (Executive Director), *Katy Sanchez*, CFO (Chief Financial Officer), *Julia Weeks*, Operation Support Specialist & Food Manager & Health Assistant, *Abby Lewis*, School Attorney.

Public Guests: none

Guests of the Board: none

D. The agenda was reviewed and a motion to approve the agenda as presented was made by Mary Merchant and seconded Tim Tokarski. A roll call vote was taken: Mary Merchant - Yes, Keren Fenderson - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Michael Reeves - Yes.

E. A motion to approve the minutes as presented from May 3, 2022, was made by Susan Steketee and was seconded by Mary Merchant. A roll call vote was taken: Mary Merchant - Yes, Keren Fenderson - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Michael Reeves - Yes.

II. Finance Committee;

The financial documents (account summary, bank reconciliation, PO report and the balance sheet) from May 31, 2022 were approved after discussion with a motion to accept the financials was made by Michael Reeves and seconded by Sue Steketee. A roll call vote was taken: Mary Merchant - Yes, Keren Fenderson - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Michael Reeves - Yes.

III. Budget/ Finance Committee;

The following BARs were approved as presented by Ms. Sanchez with a motion by Michael Reeves and a second by Tim Tokarski. A roll call vote was taken: Mary Merchant - Yes, Keren Fenderson - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Michael Reeves-Yes.

- BAR 78M – PreK
- BAR 79M – ARP ESSER III
- BAR 80M – ARP ESSER III
- BAR 81M – SEG
- BAR 82M – SEG
- BAR 83I – PreK
- BAR 84M - Teacher Principal Training
- BAR 85I – SEG
- BAR 86I - Title XIX Medicaid
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Student enrollment for 22-23 is PreK 38 (38), K5 205 (213) students and the lottery list is at 23 students.

IV. Governance Committee;

There was no governance committee meeting held this month.

Ms. Lewis reviewed the updates to the Volunteer Policy.

Ms. Lewis also presented the updates the Ethical Misconduct and Child Abuse Reporting Policy.

A motion to approve both policies as presented was made by Michael Reeves and seconded by Sue Steketee. A roll call vote was taken: Mary Merchant - Yes, Keren Fenderson - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Michael Reeves - Yes.

V. Facility Committee;

There was no facility committee meeting held this month.

VI. Audit Committee;

There was no audit committee meeting held this month.

VII. Academic Committee;

The Academic Committee will meet when the testing results are complete.

VIII. ED Support Committee;

Ms. Bachman highlighted her ED Report. Mary Merchant will call and make an appointment with Ms. Bachman to schedule a review of next year's goals.

IX. New Business;

There was no new business. The next regular meeting of the GC is on July 5, 2022 at 5:30 pm. The meeting will be held at CCCS or be completed on Microsoft Teams in accordance with to Open Meeting Act Guidance from the NM Attorney General's office.

X. Adjournment;

The meeting was adjourned at 6:04 pm.


Governance Board Secretary
Signature

July 5, 2022
Date

Minutes taken by Mary Merchant, Secretary