

Coral Community Charter School Governance Council (GC)

4401 Silver Ave NE
Albuquerque, NM 87108

July 5, 2022, 5:30 pm

MINUTES

I. This open meeting was held on “Microsoft Teams” because of the pandemic situation and complied with all information from the Attorney General’s Office.

A. The meeting was called to order with a quorum at 5:36 pm by the Chair, Keren Fenderson.

B. Roll Call					
Name	Office	Present	Absent	Arrived late	Departed Early
Keren Fenderson	Chair	x			
Mike Reeves	Treasurer		x		
Mary Merchant	Secretary	x			
Susan Steketee	Vice Chair	x			
Tim Tokarski	at large	x			
Brian McFtridge	at large		x		

C. School Staff: *Lori Bachman*, ED (Executive Director), *Katy Sanchez*, CFO (Chief Financial Officer), *Julia Weeks*, Operation Support Specialist & Food Manager & Health Assistant, *Abby Lewis*, School Attorney.

Public Guests: none

Guests of the Board: none

D. The agenda was reviewed and a motion to approve the agenda as presented was made by Sue Steketee and seconded Mary Merchant. A roll call vote was taken: Mary Merchant - Yes, Keren Fenderson - Yes, Tim Tokarski - Yes, Susan Steketee - Yes.

E. A motion to approve the minutes as presented from June 7, 2022, was made by Mary Merchant and was seconded by Tim Tokarski. A roll call vote was taken: Mary Merchant - Yes, Keren Fenderson - Yes, Tim Tokarski - Yes, Susan Steketee - Yes.

II. Finance Committee;

The financial documents (account summary, bank reconciliation, PO report and the balance sheet) from June 30, 2022 were approved after discussion with a motion to accept the financials made by Sue Steketee and seconded by Tim Tokarski. A roll call vote was taken: Mary Merchant - Yes, Keren Fenderson - Yes, Tim Tokarski - Yes, Susan Steketee - Yes.

III. Budget/ Finance Committee;

There were no bars or budget information to discuss. The budget is up to date.

The school inventory was presented by Ms. Sanchez. After discussion and clarifications, Mary Merchant made a motion to accept the inventory as presented which was seconded by Tim Tokarski. A roll call vote was taken: Mary Merchant - Yes, Keren Fenderson - Yes, Tim Tokarski - Yes, Susan Steketee - Yes.

The individual volunteering for a position on the board has changed her mind and has declined to take a position on our GC.

Ms. Lewis and Ms. Bachman presented the Coronavirus Paid Leave Policy. After discussion and questions the board voted on a motion by Tim Tokarski to not re-approve the policy. It was seconded by Sue Steketee. A roll call vote was taken: Mary Merchant - Yes, Keren Fenderson - Yes, Tim Tokarski - Yes, Susan Steketee - Yes.

Student enrollment for 22-23 is PreK 39 (38), K5 198 (213) students and the lottery list is at 26 students.

IV. Governance Committee;

There was no governance committee meeting held this month.

The nomination process and election of GC officers was completed. A motion by Tim Tokarski and a second from Sue Steketee was made to approve the following slate of officers.

Keren Fenderson - GC Chair
Sue Steketee - GC Vice Chair
Tim Tokarski - Treasurer
Mary Merchant - Secretary

A roll call vote was taken: Mary Merchant - Yes, Keren Fenderson - Yes, Tim Tokarski - Yes, Susan Steketee - Yes.

The assignment of officers on the GC committees will be discussed at the next meeting.

V. Facility Committee;

There was no facility committee meeting held this month.

VI. Audit Committee;

There was no audit committee meeting held this month.

VII. Academic Committee;

The Academic Committee will meet when the testing results are complete.

VIII. ED Support Committee;

Ms. Bachman highlighted her ED Report. Mary Merchant will call and make an appointment with Ms. Bachman to schedule a review of next year's goals.

IX. New Business;

There was no new business. The next regular meeting of the GC is on August 2, 2022 at 5:30 pm. The meeting will be held at CCCS or be completed on

Microsoft Teams in accordance with to Open Meeting Act Guidance from the NM Attorney General's office.

X. Adjournment;

The meeting was adjourned at 6:12 pm.


Governance Board Secretary
Signature

August 2, 2019

Date

Minutes taken by Mary Merchant, Secretary