

**Coral Foundation for Excellence in Education
4401 Silver Ave SE Albuquerque, NM 87108**

MINUTES

07-26-2022

6:00 pm

(Meeting held via Zoom)

Directors/

Board Present: Amber Jaramillo, Sarah Means, Christina Chavez, Yamavathi Kona

Guests Present : Lori Bachman – CCCS,

Directors Absent:

Executive Director: Nayamin Cisneros

Agenda Item	Presenter	Notes
1. Call to Order & Introductions	Ms. Amber Jaramillo	Meeting called to order at 6:01pm by A. Jaramillo.
2. Approval of Agenda	Ms. Amber Jaramillo	A. Jaramillo motioned to approve the July 26, 2022 agenda. S. Means seconded. All approved. Motion carried
3. Approval of Minutes from 06-28-2022	Ms. Amber Jaramillo	A. Jaramillo motioned to approve the June minutes. C. Chavez seconded. All approved. Motion carried.
4. Treasurer's Report	Ms. Christina Chavez	C. Chavez informed that the Nusenda checking account has a balance of \$1872, the Money market balance \$3235, and the Nusenda saving account balance is \$239.63. Total bank account balances are \$5347.80. From the beginning to the end of June lot of checks were cleared, including N. Cisneros's check, reimbursement for A. Jaramillo for the flyers, \$440 for Aim insurance also the basic expenditures including quick books.

		<p>A. Jaramillo asked about the Aim insurance. N. Cisneros explained it is an annual liability insurance fee. She wants to change its due date to align with the FY year, i.e., July 1st instead of July 6th but to do that the existing policy needs to be canceled. The insurance suggested changing the enrollment period for the next year.</p> <p>C. Chavez informed that L. Wood has been paid for the bookkeeping for June.</p> <p>C. Chavez informed there is an unrestricted donation of \$19.80 was credited. N. Cisneros clarified it is from United-Way.</p> <p>The total income of the staycation Raffle amount is \$1984.74. A. Jaramillo informed that funds from the Staycation profit will be donated to the school once we can resolve the pending issue with the IRS and outstanding possible fee.</p> <p>A. Jaramillo motioned to approve the treasures report dated June 30, 2022. S. Means seconded. All approved. Motion carried.</p>
<p>5. Budget for the FY 21-22</p>	<p>Ms. Amber Jaramillo</p>	<p>A. Jaramillo said that we have all modes of raising donations to the foundation are in progress but need more emphasis on promotion.</p> <p>One campaign we can start promoting asap is encouraging families who are shopping at Smiths to enroll in the Smiths donation program selecting the Coral Foundation as the beneficiary. N. Cisneros informed that 15 families of the school were already enrolled, Smiths sends cheques of \$50 to \$60 every 3 months. A. Jaramillo asked N. Cisneros to schedule another meeting in a week or two to discuss the enrollment pattern and to come up with an easy method of enrollment. S. Means want to start work on the graphics for a flyer and will be enrolling in the Smiths Program personally to know the process.</p>

		<p>A. Jaramillo informed us that we will start updating and turning focus on the “Give Thanks!” Fall Pledge Drive in the coming weeks. The amount which was raised by last year's fundraiser was used to pay previous dues of the roof. This year the foundation is planning to use the fundraiser money this year on live enhancements. L. Bachman suggested promoting the fundraiser to build a brick wall around the playground as that is something the school is currently bidding out for. This will increase the security and privacy of the students and school.</p>
6. Capital Update	Ms. Lori Bachman	<p>L. Bachman informed us that the Legislature money would be spent in two ways: the first part is the Pre-K bathrooms will be remodeled because they are not yet in Compliance with the new standards, it needs plumbing and designs from an engineer, the second part is adding natural lighting in the classrooms. These projects will go live the next summer.</p> <p>A. Jaramillo asked about the Message from the Class Teacher about donating School supplies. L. Bachman clarified that PTA has an Amazon account containing the required school supplies list for the year and it is an optional contribution for the parents. It is just a different way of collecting resources.</p>
7. Future Agenda Items	Ms. Amber Jaramillo	<p>Moving forward, we will include the “Non-Profit Status” on the agenda.</p>
8. New Business	Ms. Amber Jaramillo	<p>S. Means asked for an update on recruiting new Members to the foundation. She suggested thinking of a new approach to recruit people into the foundation this fall. L. Bachman said there is an open house event coming up in September where the foundation could be promoted. She also said to try to promote on Wednesdays between 7:45 and 8:00 AM. The Foundation confirmed that we will have a table and will promote recruitment and fundraisers there.</p> <p>A. Jaramillo said the meeting with Councilor Davis will be scheduled in the</p>

		<p>coming weeks regarding the speed bumps or solution to reduce the speed by the vehicles.</p> <p>A. Jaramillo inquired about the need for more neon signs (turtles) for the crosswalk and pick-up/drop-off lines. L. Bachman will find out and let us know.</p>
9. Set August Meeting Date	Ms. Amber Jaramillo	A. Jaramillo motioned to set a meeting date for Tuesday, August 30, 2022, at 6:00 p.m. C. Chavez seconded. All approved. Motion carried.
10. Adjournment	Ms. Amber Jaramillo	Meeting adjourned at 6.30 P.M.