

Coral Community Charter School Governance Council (GC)

4401 Silver Ave NE
Albuquerque, NM 87108

September 12, 2022, 5:30 pm

MINUTES

I. This open meeting was held on “Microsoft Teams” because of the pandemic situation and complied with all information from the Attorney General’s Office.

A. The meeting was called to order with a quorum at 5:37 pm by the Vice Chair, Susan Steketee.

B. Roll Call					
Name	Office	Present	Absent	Arrived late	Departed Early
Keren Fenderson	Chair		x		
Brian Mc Fatridge	at large	x			
Mary Merchant	Secretary	x			
Michael Reeves	at large	x			
Susan Steketee	Vice Chair	x			
Tim Tokarski	Treasures	x			

C. School Staff: *Lori Bachman*, ED (Executive Director), *Katy Sanchez*, CFO (Chief Financial Officer).

Public Guests: none

Guests of the Board: none

D. The agenda was reviewed and a motion to approve the agenda as presented was made by Mary Merchant and seconded by Tim Tokarski. A roll call vote was taken: Brian McFatridge - Yes, Mary Merchant - Yes, Mike Reeves - Yes, Susan Steketee - Yes, Tim Tokarski - Yes.

E. A motion to approve the minutes as presented from August 2, 2022, was made by Tim Tokarski and was seconded by Mary Merchant. A roll call vote was taken: Brian McFatridge - Yes, Mary Merchant - Yes, Mike Reeves - Yes, Susan Steketee - Yes, Tim Tokarski - Yes.

II. Finance Committee;

The financial documents provided in the monthly folder per the CCCS Finance Committee Checklist (account summary, bank reconciliation, PO report, balance sheet, dispersments, etc.) from August 31, 2022 were approved after discussion with a motion to accept the financials made by Mike Reeves and seconded by Susan Steketee. A roll call vote was taken: Brian McFatridge - Yes, Mary Merchant - Yes, Mike Reeves - Yes, Susan Steketee - Yes, Tim Tokarski - Yes.

III. Budget/ Finance Committee;

The Following BARs were approved as presented by Ms. Sanchez with a motion by Michael Reeves and seconded by Tim Tokarski. A roll call vote was taken: Brian McFatridge - Yes, Mary Merchant - Yes, Mike Reeves - Yes, Susan Steketee - Yes, Tim Tokarski - Yes.

- BAR 10M – SEG
- BAR 11M – SEG
- BAR 12M – PreK
- BAR 13M – PreK
- BAR 14M – ARP ESSER III
- BAR 15M – SB-9 Local
- BAR 17M – ARP ESSER III
- BAR 18I – SEG
- BAR 19M – HB33

Student enrollment for 22-23 is PreK 38 (38), K5 196 (201) students.

IV. Governance Committee;

There was no governance committee meeting held this month.

The updated COVID Safe, Return to School, Medical Leave and the Employee Handbook polices were all reviewed. After discussion, Michael Reeves made a motion to accept the policies which was seconded by Susan Steketee. A roll call vote was taken: Brian McFatridge - Yes, Mary Merchant - Yes, Mike Reeves - Yes, Susan Steketee - Yes, Tim Tokarski - Yes.

V. Facility Committee;

There was no facility committee meeting held this month. Tim Tokarski reported that the school building was looking very nice.

VI. Audit Committee;

There was no audit committee meeting held this month. The audit will begin in two weeks.

VII. Academic Committee;

The academic committee met at the end of August. Ms. Bachman presented the available test results and the committee was very pleased at our good results.

VIII. ED Support Committee;

Ms. Bachman highlighted her ED Report. Mary Merchant and Ms. Bachman met on August 3, 2022. Ms. Bachman's goals are reflected on her ED report. These are the goals on which we will evaluate her performance for the school year 22-23.

IX. New Business;

There was no new business. The next regular meeting of the GC is on October 4, 2022 at 5:30 pm. The meeting will be held at CCCS or be completed on Microsoft Teams in accordance with to Open Meeting Act Guidance from the NM Attorney General's office.

X. Adjournment;

The meeting was adjourned at 6:19 pm.


Governance Board Secretary
Signature

October 4, 2022

Date

Minutes taken by Mary Merchant, Secretary