

Coral Foundation for Excellence in Education

4401 Silver Ave SE Albuquerque,
NM 87108

MINUTES

11-17-2022

5.30 pm

(Meeting held via Zoom)

Directors Present : Sarah Means, Christina Chavez, Amber Jaramillo
Guests Present : Lori Bachman – CCCS, Cindy Silvas
Guest Absent : Yamavathi Kona
Executive Director : Nayamin Cisneros

Agenda Item	Presenter	Notes
1. Call to Order & Introductions	Ms. Amber Jaramillo	Meeting called to order at 5:33pm by A. Jaramillo.
2. Approval of Agenda	Ms. Amber Jaramillo	A. Jaramillo motioned to approve the agenda. C. Chavez seconded. All approved, motion carried.
3. Approval of Minutes from 10-20-2022	Ms. Amber Jaramillo	A. Jaramillo motioned to approve the minutes of the meeting. S. Means seconded. All approved, motion carried
4. Treasurer's Report	Ms. Christina Chavez	<p>C. Chavez informed that beginning of October the Nusenda Checking account balance was \$1336. There are some withdrawals including QuickBooks and the monthly payment to N. Cisneros. The Checking account balance on October 31, 2022, is \$1709. There is a united way deposit of \$29.70. The share account balance is \$239.71 with an interest of 0.07 cents making the balance \$239.78. The money market account \$3237.01 dividend is 0.96 cents making the balance \$3237.97. The balance of all accounts is \$5186.94.</p> <p>A. Jaramillo motioned to approve the treasurer report dated October 31, 2022. S. Means seconded. All approved, motion carried.</p>

5. New Member Vote	Ms. Amber Jaramillo	Postponing until the potential board member has made a decision on whether they can commit the time to join!
6. Fundraiser update	Ms. Amber Jaramillo	A. Jaramillo informed us that while we are slowly getting donations, the fundraiser needs to be promoted more by the board. We discussed creating a new post for Bloomz. L. Bachman informed us that the post will be sent out on that platform once it is ready. C. Chavez also voiced a concern that we are too reliant on repeat donors and that we need to work on a way of promoting the Foundation better to allow parents to see us and see our mission and work. All agreed.
7. Capital Update	Ms. Lori Bachman	<p>L. Bachman informed us that work on wall will be completed in few days and then the stucco work will start. The updated plan from the architecture for the natural lighting project was received. Also, the school received the quote from one of the vendors for the plan. The school is planning to pay the vendor within the physical year. Depending on the budget the project may be divided into different segments and executed each According to the budget availability. The Pre-K Bathroom will be renovated in the summer.</p> <p>L. Bachman is Preparing the next request letter to the legislature for the funds, 2022 is the year in which the school got most of the Capital fund on request around \$100,000.</p>
8. Future Agenda Items	Ms. Amber Jaramillo	<p>S. Means inquired about the status of new member recruitment in to the foundation. We all agreed that foundation will try different methods to recruit people this coming year.</p> <p>L. Bachman invited Foundation members to come any morning to promote the foundation and recruit new members during announcements.</p> <p>C. Chavez suggested creating a newsletter about the foundation and including the foundation details, members, and projects, would help us spread awareness and help fill the vacancies of the foundation.</p> <p>C. Chavez asked to add Recruiting new member into the foundation as a main point under agenda. C. Chavez informed that some of the parents who are interested to join the foundation suggested making a video about the foundation with members so that Foundation have more visibility and awareness.</p> <p>L. Bachman also suggested to include the information into the orientation packets for new families joining the school, also changes to the websites including detail</p>

		information regarding foundation. Including QR code with the foundation link on the school webpage.
9. New Business	Ms. Amber Jaramillo	S. Means has let the board know of her immediate resignation due to personal reasons. She has been a champion of the board and our mission and her contributions are immensely appreciated.
10. Set December Meeting Date	Ms. Amber Jaramillo	A. Jaramillo motioned to set the next meeting for December 20, 2022, at 5:30 p.m. C. Chavez seconded. All approved, motion carried.
11. Adjournment	Ms. Amber Jaramillo	Meeting Adjourned at 6:06 PM.