

Coral Community Charter School Governance Council (GC)

4401 Silver Ave NE
Albuquerque, NM 87108

December 6, 2022, 5:30 pm

MINUTES

I. This open meeting was held on “Microsoft Teams” because of the pandemic situation and complied with all information from the Attorney General’s Office.

A. The meeting was called to order with a quorum at 5:38 pm by the Chair, Keren Fenderson.

B. Roll Call					
Name	Office	Present	Absent	Arrived late	Departed Early
Keren Fenderson	Chair	x			
Brandon McFatridge	at large		x		
Mary Merchant	Secretary	x			
Susan Stekete	Vice Chair	x			
Tim Tokarski	Treasures	x			

C. School Staff: *Lori Bachman*, ED (Executive Director), *Katy Sanchez*, CFO (Chief Financial Officer) *Julia Weeks* Operation Support Specialist & Food Manager & Health Assistant.

Public Guests: none

Guests of the Board: none

D. The agenda was reviewed and a motion to approve the agenda as presented was made by Tim Tokarski and seconded by Sue Stekete. A roll call vote was taken: Keren Fenderson - Yes, Mary Merchant - Yes, Susan Stekete - Yes, Tim Tokarski - Yes.

E. A motion to approve the minutes as corrected from November 1, 2022, was made by Susan Steketee and was seconded by Tim Tokarski. A roll call vote was taken: Keren Fenderson - Yes, Brandon McFatrige - abstained, Mary Merchant - Yes, Susan Steketee - abstained, Tim Tokarski - Yes.

II. Finance Committee;

The financial documents provided in the monthly folder per the CCCS Finance Committee Checklist (account summary, bank reconciliation, PO report, balance sheet, disbursements, etc.) from November 30, 2022 were discussed. Currently our expenditures exceeded our revenue. We are waiting on a reimbursement from Albuquerque Public Schools (APS). The financial documents were approved with a motion to accept the financials made by Tim Tokarski and seconded by Susan Steketee. A roll call vote was taken: Keren Fenderson - Yes, Mary Merchant - Yes, Susan Steketee - Yes, Tim Tokarski - Yes.

III. Budget/ Finance Committee;

The following BARs were approved as presented by Ms. Sanchez with a motion by Susan Steketee and seconded by Tim Tokarski. Many of the BARS were due to the new requirements of the Universal Chart of Account from the PED. A roll call vote was taken: Keren Fenderson - Yes, Mary Merchant - Yes, Susan Steketee - Yes, Tim Tokarski - Yes.

- BAR 35D - ARP ESSER III
- BAR 36M - ARP ESSER III
- BAR 37D – CRRSA, ESSER II
- BAR 38I – SEG
- BAR 39M – SEG
- BAR 40T – SEG
- BAR 41M – SB9 Local
- BAR 42I – Food Services
- BAR 43M - IDEA-B
- BAR 44M - Title XIX Medicaid

Student enrollment is PreK 37 (38), K5 201 (201) students and 5 students are on the lottery list.

IV. Governance Committee;

The SY24 school calendar was presented by Katy Sanchez. A motion to accept the calendar as presented was made by Mary Merchant and seconded by Susan Stekete. A roll call vote was taken: Keren Fenderson - Yes, Mary Merchant - Yes, Susan Stekete - Yes, Tim Tokarski - Yes.

V. Facility Committee;

There was no facility committee meeting held this month.

VI. Audit Committee;

The audit process is moving forward. There will be a meeting in January.

VII. Academic Committee;

There was no academic committee meeting held this month.

VIII. ED Support Committee;

Ms. Bachman highlighted her ED Report.

There was no ED Support Committee meeting held this month.

IX. New Business;

There was no new business. The next regular meeting of the GC is on January 3, 2023 at 5:30 pm. The meeting will be held at CCCS or be completed on Microsoft Teams in accordance with to Open Meeting Act Guidance from the NM Attorney General's office.

XI. Adjournment;

The meeting was adjourned at 6:06 pm.



Governance Board Secretary
Signature

January 11, 2022

Date

Minutes taken by Mary Merchant, Secretary