

Coral Community Charter School Governance Council (GC)

4401 Silver Ave NE
Albuquerque, NM 87108

January 3, 2023, 5:30 pm

MINUTES

I. This open meeting was held on “Microsoft Teams” because of the pandemic situation and complied with all information from the Attorney General’s Office.

A. The meeting was called to order with a quorum at 5:33 pm by the Chair, Keren Fenderson.

B. Roll Call					
Name	Office	Present	Absent	Arrived late	Departed Early
Keren Fenderson	Chair	x			
Brandon McFatridge	at large	x			
Mary Merchant	Secretary		x		
Susan Stekete	Vice Chair	x			
Tim Tokarski	Treasures	x			

C. School Staff: *Lori Bachman*, ED (Executive Director), *Katy Sanchez*, CFO (Chief Financial Officer) *Julia Weeks* Operations Manager, *Abby Lewis* School Attorney

Public Guests: none

Guests of the Board: none

D. The agenda was reviewed and a motion to approve the agenda as presented was made by Sue Stekete and seconded by Tim Tokarski. A roll call vote was taken: Keren Fenderson - Yes, Brandon McFatridge - Yes, Susan Stekete - Yes, Tim Tokarski - Yes.

E. A motion to approve the minutes from December 6, 2022, was made by Tim Tokarski and was seconded by Susan Steketee. A roll call vote was taken: Keren Fenderson - Yes, Brandon McFatridge - Yes, Susan Steketee - Yes, Tim Tokarski - Yes.

II. Finance Committee;

The financial documents provided in the monthly folder per the CCCS Finance Committee Checklist (account summary, bank reconciliation, PO report, balance sheet, disbursements, etc.) from December 31, 2022 were discussed. The financial documents were approved with a motion to accept the financials made by Susan Steketee and seconded by Tim Tokarski. A roll call vote was taken: Keren Fenderson - Yes, Brandon McFatridge - Yes, Susan Steketee - Yes, Tim Tokarski - Yes.

III. Budget/ Finance Committee;

The following BARs were approved as presented by Ms. Sanchez with a motion by Tim Tokarski and seconded by Susan Steketee. A roll call vote was taken: Keren Fenderson - Yes, Brandon McFatridge - Yes, Susan Steketee - Yes, Tim Tokarski - Yes.

- BAR 45M – SEG
- BAR 46M – ARP ESSER III
- BAR 47I – Food Services
- BAR 48I – SEG
- BAR 49M – ARP ESSER III

Student enrollment is PreK 38 (38), K5 201 (201) students and 7 students are on the lottery list.

IV. Governance Committee;

The 2023 Open Meetings Act Resolution was presented by Abby Lewis. A motion to accept the resolution as presented was made by Susan Steketee and seconded by Tim Tokarski. A roll call vote was taken: Keren Fenderson - Yes, Brandon McFatridge - Yes, Susan Steketee - Yes, Tim Tokarski - Yes.

V. Facility Committee;

There was no facility committee meeting held this month.

VI. Audit Committee;

The audit process is moving forward. There will be a meeting later in January.

VII. Academic Committee;

There was no academic committee meeting held this month.

VIII. ED Support Committee;

Ms. Bachman highlighted her ED Report.

There was no ED Support Committee meeting held this month.

IX. New Business;

There was no new business. The next regular meeting of the GC is on February 7, 2023 at 5:30 pm. The meeting will be held at CCCS or be completed on Microsoft Teams in accordance with to Open Meeting Act Guidance from the NM Attorney General's office.

XI. Adjournment;

The meeting was adjourned at 5:50 pm.


Governance Board Secretary
Signature

February 7, 2023

Date

Minutes taken by Lori Bachman, Executive Director