

Coral Foundation for Excellence in Education

4401 Silver Ave SE, Albuquerque, NM 87108

MINUTES

01-24-2023

6:30 pm

(Meeting held via Zoom)

Directors Present : Christina Chavez, Amber Jaramillo

Directors Absent : Yamavathi Kona

Guests Present : Lori Bachman

Executive Director: Nayamin Cisneros

Agenda Item	Presenter	Notes
1. Call to Order & Introductions	Ms. Jaramillo	Meeting called to order at 6:34pm by A. Jaramillo
2. Approval of Agenda	Ms. Jaramillo	A. Jaramillo motioned to approve agenda. C. Chavez seconded. All approved, motion carried.
3. Approval of Minutes from 12-20-22	Ms. Jaramillo	C. Chavez motioned to approve the minutes of the meeting. A. Jaramillo seconded. All approved, motion carried.
4. Treasurer's Report	Ms. Chavez	<p>C. Chavez informed that the checking account balance is \$4010.14 to the end of December. There are no big cheques issued except for the bookkeeping payment to L. Wood. The share account balance is \$239.92 and 7 cents of the dividend was added to the account. The Money Market account balance is \$3239.86 as of December 2022, with \$0.96 added as a dividend.</p> <p>A. Jaramillo asked N. Cisneros to cut a check to the school in the amount of \$8K for the proceeds raised from the Fall Pledge Drive.</p> <p>A. Jaramillo motioned to approve the Treasurer's report. C. Chavez seconded. All approved, motion carried.</p>
5. New Member Vote	Ms. Jaramillo	N. Cisneros informed that Ms. Cindy is not yet ready to join the foundation.

6. CFEE Newsletter	Ms. Chavez	<p>C. Chavez shared a basic Template of the new newsletter to populate for the foundation.</p> <p>The document will be added to the google drive so that it can be populated and reviewed by the board.</p> <p>L. Bachman noted that this could be a great reference for board member recruitment and to include the school's address.</p>
7. CFEE Recruiting	Ms. Cisneros	Once the newsletter goes out, it will be a good opportunity to do a call-out for new members as they may now understand a little more of what we do!
8. Fundraiser Update	Ms. Cisneros	A. Jaramillo informed us that the flyer template is ready for the Staycation Raffle and she is gathering resources for the gift packages. This information would be shared with all the team members so that everyone could try virtually reaching out for sponsors. The launch date for the Staycation Raffle may be in April.
9. Capital Update	Ms. Bachman	L. Bachman informed us that even though a good vendor is available to carry out two of the main projects; upgrading the pre-k bathroom, and natural lighting to the classrooms, they will wait until the summer or end of the year. These projects would be taken care of by either legislative money or capital money.
10. Future Agenda Items	Ms. Jaramillo	No future agenda items
11. New Business	Ms. Jaramillo	No new business
12. Set February Meeting Date	Ms. Jaramillo	A. Jaramillo set next month's meeting for February 28, 2023, at 6:30, C. Chavez seconded. All approved, motion carried.
13. Adjournment	Ms. Jaramillo	Meeting Adjourned at 7:03.