

Coral Community Charter School Governance Council (GC)

4401 Silver Ave NE
Albuquerque, NM 87108

February 7, 2023, 5:30 pm

MINUTES

I. This open meeting was held on “Microsoft Teams” because of the pandemic situation and complied with all information from the Attorney General’s Office.

A. The meeting was called to order with a quorum at 5:32 pm by the Chair, Keren Fenderson.

B. Roll Call					
Name	Office	Present	Absent	Arrived late	Departed Early
Keren Fenderson	Chair	x			
Brandon McFatridge	at large		x		
Mary Merchant	Secretary	x			
Susan Steketee	Vice Chair	x			
Tim Tokarski	Treasures	x			

C. School Staff: *Lori Bachman*, ED (Executive Director), *Katy Sanchez*, CFO (Chief Financial Officer) *Julia Weeks* Operations Manager, *Abby Lewis* School Attorney

Public Guests: none

Guests of the Board: none

D. The agenda was reviewed and a motion to approve the agenda as corrected was made by Mary Merchant and seconded by Tim Tokarski. A roll call vote was taken: Keren Fenderson - Yes, Mary Merchant - Yes, Susan Steketee - Yes, Tim Tokarski - Yes.

E. A motion to approve the minutes from January 3, 2023, was made by Tim Tokarski and was seconded by Susan Steketee. A roll call vote was taken: Keren Fenderson - Yes, Mary Merchant - abstained, Susan Steketee - Yes, Tim Tokarski - Yes.

II. Finance Committee;

The financial documents provided in the monthly folder per the CCCS Finance Committee Checklist (account summary, bank reconciliation, PO report, balance sheet, disbursements, etc.) from January 31, 2023, were discussed. The Committee found nothing out of the ordinary during their review. The financial documents were approved with a motion to accept the financials made by Susan Steketee and seconded by Tim Tokarski. A roll call vote was taken: Keren Fenderson - Yes, Mary Merchant - Yes, Susan Steketee - Yes, Tim Tokarski - Yes.

III. Budget/Finance Committee;

The following BARs were approved as presented by Ms. Sanchez with a motion by Mary Merchant and seconded by Tim Tokarski. A roll call vote was taken: Keren Fenderson - Yes, Mary Merchant - Yes, Susan Steketee - Yes, Tim Tokarski - Yes.

- BAR 51I – Food Services
- BAR 52M – ARP ESSER III
- BAR 53I – SEG
- BAR 54I – Title XIX Medicaid
- BAR 55I – SB-9 Local
- BAR 56M – SB-9 Local
- BAR 57I - HB33

Student enrollment is PreK 38 (38), K5 204 (201) students and 8 students are on the lottery list.

IV. Governance Committee;

There was no governance committee meeting held this month.

V. Facility Committee;

There was no facility committee meeting held this month.

VI. Audit Committee;

The audit for 2021 and 2022 has been completed and published.

VII. Academic Committee;

There was an academic committee meeting held on January 31, 2023. Ms. Bachman presented the MOY data on student progress.

The meeting folder held two documents which Ms. Bachman presented: CCCS Proficiency & Growth by Subgroup & Gender, CCCS Goals & Analysis MOY 2022-2023. Proficiency between boys and girls in math and ELA at MOY is meeting the goal. The social emotional goals are yet to be determined.

VIII. ED Support Committee;

Ms. Bachman highlighted her ED Report.

There was no ED Support Committee meeting held this month.

IX. New Business;

There was no new business. The next regular meeting of the GC is on March 7, 2023, at 5:30 pm. The meeting will be held at CCCS or be completed on Microsoft Teams in accordance with to Open Meeting Act Guidance from the NM Attorney General's office.

XI. Adjournment;

The meeting was adjourned at 6:12 pm.



Mary E Merchant
Governance Board Secretary
Signature

March 17, 2023

Date

Minutes taken by Mary Merchant, Secretary