

Coral Community Charter School Governance Council (GC)

4401 Silver Ave NE
Albuquerque, NM 87108

March 7, 2023, 5:30 pm

MINUTES

I. This open meeting was held on “Microsoft Teams” because of the pandemic situation and complied with all information from the Attorney General’s Office.

A. The meeting was called to order with a quorum at 5:35 pm by the Chair, Keren Fenderson.

B. Roll Call					
Name	Office	Present	Absent	Arrived late	Departed Early
Keren Fenderson	Chair	x			
Brandon McFatrige	at large		x		
Mary Merchant	Secretary		x		
Susan Steketee	Vice Chair	x			
Tim Tokarski	Treasurer	x			

C. School Staff: *Lori Bachman*, ED (Executive Director), *Katy Sanchez*, CFO (Chief Financial Officer) *Julia Weeks* Operations Manager, *Abby Lewis* School Attorney

Public Guests: none

Guests of the Board: none

D. The agenda was reviewed and a motion to approve the agenda was made by Sue Steketee and seconded by Tim Tokarski. A roll call vote was taken: Keren Fenderson - Yes, Susan Steketee - Yes, Tim Tokarski - Yes.

E. A motion to approve the minutes from February 7, 2023, was made by Tim Tokarski and was seconded by Susan Steketee. A roll call vote was taken: Keren Fenderson - Yes, Susan Steketee - Yes, Tim Tokarski - Yes.

II. Finance Committee;

The financial documents provided in the monthly folder per the CCCS Finance Committee Checklist (account summary, bank reconciliation, PO report, balance sheet, disbursements, etc.) from February 28, 2023, were discussed. The financial documents were approved with a motion to accept the financials made by Tim Tokarski and seconded by Sue Steketee. A roll call vote was taken: Keren Fenderson - Yes, Susan Steketee - Yes, Tim Tokarski - Yes.

III. Budget/Finance Committee;

The following BARs were approved as presented by Ms. Sanchez with a motion by Sue Steketee and seconded by Tim Tokarski. A roll call vote was taken: Keren Fenderson - Yes, Susan Steketee - Yes, Tim Tokarski - Yes.

- BAR 58I – SEG
- BAR 59M – ARP ESSER III
- BAR 60M – HB33
- BAR 62T – IDEA-APR
- BAR 63M – IDEA-ARP
- BAR 64I – SEG
- BAR 65I – SEG
- BAR 66I – Food Services
- BAR 67I – Title XIX Medicaid
- BAR 68M – SB-9 Local
- BAR 69M – Title I
- BAR 70D - School Lunch Co-Pay

Student enrollment is PreK 38 (38), K5 204 (203) students and 24 students are on the lottery list for SY23 and 92 students are on the lotter list for SY24.

IV. Governance Committee;

The updated Student Handbook was approved as presented by Mrs. Weeks with a motion by Tim Tokarski and seconded by Sue Steketee. A roll call vote was taken: Keren Fenderson - Yes, Susan Steketee - Yes, Tim Tokarski - Yes.

V. Facility Committee;

There was no facility committee meeting held this month.

VI. Audit Committee;

There was no audit committee meeting held this month.

VII. Academic Committee;

There was no academic committee meeting held this month.

VIII. ED Support Committee;

Ms. Bachman highlighted her ED Report.

There was no ED Support Committee meeting held this month.

IX. Closed Session;

Pursuant to Section 10-15-1(H)(2) NMSA 1978, the Board voted to meet in closed session at 5:54 pm to discuss limited personnel matters with a motion by Sue Steketee and seconded by Tim Tokarski. The closed session ended at 6:13 pm. Only matters noticed for closed session on the agenda were discussed and no action was taken during the closed session.

The board returned to open session and a motion was made to appoint the school attorney, Abby Lewis, to take action on the matter as discussed. Motion from Sue Steketee and seconded by Tim Tokarski. Keren Fenderson - Yes, Susan Steketee - Yes, Tim Tokarski - Yes.

X. New Business;

There was no new business. The next regular meeting of the GC is on April 4, 2023, at 5:30 pm. There is a special meeting on April 24, 2023, at 5:30 pm. Both meetings will be held at CCCS or be completed on Microsoft Teams in accordance with to Open Meeting Act Guidance from the NM Attorney General's office.

XI. Adjournment;

The meeting was adjourned at 6:17 pm.


Governance Board Secretary
Signature

April 14, 2023

Date

Minutes taken by Lori Bachman, Executive Director