

Coral Community Charter School Governance Council (GC)

4401 Silver Ave NE
Albuquerque, NM 87108

April 4, 2023, 5:30 pm

MINUTES

I. This open meeting was held on “Microsoft Teams” because of the pandemic situation and complied with all information from the Attorney General’s Office.

A. The meeting was called to order with a quorum at 5:33 pm by the Chair, Keren Fenderson.

B. Roll Call					
Name	Office	Present	Absent	Arrived late	Departed Early
Keren Fenderson	Chair	x			
Brandon McFatridge	at large		x		
Mary Merchant	Secretary	x			
Susan Steketee	Vice Chair	x			
Tim Tokarski	Treasures	x			

C. School Staff: *Lori Bachman*, ED (Executive Director), *Katy Sanchez*, CFO (Chief Financial Officer) *Julia Weeks* Operations Manager, *Abby Lewis* School Attorney

Public Guests: none

Guests of the Board: none

D. The agenda was reviewed and a motion to approve the agenda as presented was made by Tim Tokarski and seconded by Susan Steketee. A roll call vote was taken: Keren Fenderson - Yes, Mary Merchant - Yes, Susan Steketee - Yes, Tim Tokarski - Yes.

E. A motion to approve the minutes from March 3, 2023, was made by Susan Steketee and was seconded by Tim Tokarski. A roll call vote was taken: Keren Fenderson - Yes, Mary Merchant - abstained, Susan Steketee - Yes, Tim Tokarski - Yes.

II. Finance Committee;

The financial documents provided in the monthly folder per the CCCS Finance Committee Checklist (account summary, bank reconciliation, PO report, balance sheet, disbursements, etc.) from March 31, 2023, were discussed. There were 2 large purchases in March; back up to the iCloud, payment to the financial management company that will begin on July 1, 2023. The financial documents were approved with a motion to accept the financials made by Tim Tokarski and seconded by Susan Steketee. A roll call vote was taken: Keren Fenderson - Yes, Mary Merchant - Yes, Susan Steketee - Yes, Tim Tokarski - Yes.

III. Budget/Finance Committee;

The following BARs were approved as presented by Ms. Sanchez with a motion by Tim Tokarski and seconded by Susan Steketee. A roll call vote was taken: Keren Fenderson - Yes, Mary Merchant - Yes, Susan Steketee - Yes, Tim Tokarski - Yes.

- BAR 51I – Food Services
- BAR 52M – ARP ESSER III
- BAR 53I – SEG
- BAR 54I – Title XIX Medicaid
- BAR 55I – SB-9 Local
- BAR 56M – SB-9 Local
- BAR 57I - HB33

Student enrollment is PreK 38 (38), K5 201 (201) students and 12 students are on the current lottery list and 32 students are on the list for FY23-24.

IV. Governance Committee;

There was no governance committee meeting held this month.

V. Facility Committee;

There was no facility committee meeting held this month.

VI. Audit Committee;

The audit committee will meet April 27, 2023.

VII. Academic Committee;

There was no academic committee meeting held this month.

VIII. ED Support Committee;

There was no ED Support Committee meeting held this month. Ms. Bachman highlighted her ED Report. Ms. Bachman’s annual review will happen at the May 2, 2023.

IX. New Business;

There was no new business. The next regular meeting of the GC is on May 2, 2023, at 5:30 pm. There will be a special meeting on April 24th, 2023 at 5:30 pm. Both meetings will be held at CCCS or be completed on Microsoft Teams in accordance with to Open Meeting Act Guidance from the NM Attorney General’s office.

XI. Adjournment;

The meeting was adjourned at 6:12 pm.



Governance Board Secretary
Signature

May 2, 2023

Date

Minutes taken by Mary Merchant, Secretary