

Coral Community Charter School Governance Council (GC)

4401 Silver Ave NE
Albuquerque, NM 87108

June, 6, 2023, 5:30 pm

MINUTES

I. This open meeting was held on “Microsoft Teams” because of the pandemic situation and complied with all information from the Attorney General’s Office.

A. The meeting was called to order with a quorum at 5:33 pm by the Chair, Keren Fenderson.

| B. Roll Call | | | | | |
|---------------------------|---------------|----------------|---------------|---------------------|-----------------------|
| Name | Office | Present | Absent | Arrived late | Departed Early |
| Keren Fenderson | Chair | x | | | |
| Brandon McFatridge | at large | | x | | |
| Mary Merchant | Secretary | x | | | |
| Susan Steketee | Vice Chair | x | | | |
| Tim Tokarski | Treasurer | x | | | x 6:19 pm |

C. School Staff: *Lori Bachman*, ED (Executive Director), *Katy Sanchez*, CFO (Chief Financial Officer), *Julia Weeks* Operations Manager, *Abby Lewis*, School Attorney

Public Guests: none

Guests of the Board: *Karin Trujillo*

D. The agenda was reviewed and a motion to approve the agenda was made by Mary Merchant and seconded by Susan Steketee. A roll call vote

was taken: Keren Fenderson - Yes, Susan Steketee - Yes, Mary Merchant - Yes, Tim Tokarski - Yes.

E. A motion to approve the minutes from April 24, 2023 with corrections and May 2, 2023 was made by Susan Steketee and was seconded by Tim Tokarski. A roll call vote was taken: Keren Fenderson - Yes, Mary Merchant - Yes, Susan Steketee - Yes, Tim Tokarski - Yes.

II. Finance Committee;

The financial documents provided in the monthly folder per the CCCS Finance Committee Checklist (account summary, bank reconciliation, PO report, balance sheet, disbursements, etc.) from May 31, 2023, were discussed. The financial documents were approved with a motion to accept the financials made by Tim Tokarski and seconded by Susan Steketee. A roll call vote was taken: Keren Fenderson - Yes, Mary Merchant - Yes, Susan Steketee - Yes, Tim Tokarski - Yes.

III. Budget/Finance Committee;

The following BARs were approved as presented by Ms. Sanchez with a motion by Mary Merchant and seconded by Susan Steketee. A roll call vote was taken: Keren Fenderson - Yes, Mary Merchant - Yes, Susan Steketee - Yes, Tim Tokarski - Yes.

- BAR 82I – SEG
- BAR 83I - Food Services
- BAR 84I - Title XIX Medicaid
- BAR 85M - SEG
- BAR 86M – SEG
- BAR 87M - ARP ESSER III
- BAR 88M - Title XIX Medicaid
- BAR 89M – PreK
- BAR 90M - HB33
- BAR 91M - SB-9 Local

FY24 Budget Action Items:

The budgets were approved as presented by Ms. Sanchez with a motion by Tim Tokarski and seconded by Susan Steketee. A roll call vote was taken: Keren Fenderson - Yes, Mary Merchant - Yes, Susan Steketee - Yes, Tim Tokarski - Yes.

- 11000 SEG
- 27109 Instructional Materials - Special Appropriations
- 31600 HB33
- 31701 SB-9 Local

The FY24 Calendar was approved with a motion by Tim Tokarski and seconded by Susan Steketee. A roll call vote was taken: Keren Fenderson - Yes, Mary Merchant - Yes, Susan Steketee - Yes, Tim Tokarski - Yes.

Student enrollment is PreK 36 (40), K5 214 (201) students and 41 students are on the lottery list.

IV. Governance Committee;

The updated Special Education Policies, Identification, Evaluation and Educational Services Policy, as well as the Least Restrictive Environment Policy were approved by a motion made by Mary Merchant and seconded by Susan Steketee. Keren Fenderson - Yes, Mary Merchant - Yes, Susan Steketee - Yes, Tim Tokarski - Yes.

The Open Meeting Resolution was discussed and approved followed by a motion made by Mary Merchant and seconded by Susan Steketee. Keren Fenderson - Yes, Mary Merchant - Yes, Susan Steketee - Yes.

The Updated Background Policy was presented by Abby Lewis and a motion made by Mary Merchant and seconded by Susan Steketee. Keren Fenderson - Yes, Mary Merchant - Yes, Susan Steketee - Yes.

The changes in the Student Handbook for 23-24 were presented, discussed and approved with a motion made by Mary Merchant and seconded by Susan Steketee. Keren Fenderson - Yes, Mary Merchant - Yes, Susan Steketee - Yes.

V. Facility Committee;

The remodel of the PreK bathrooms is in progress. The light will be provided by sky light tubes.

VI. Audit Committee;

The first audit meeting with Moss-Adams will be June 22, 2023 for the 23-24 audit.

VII. Academic Committee;

The EOY student data will be available in August this year. Ms. Sickenger will be reviewing the data.

VIII. ED Support Committee;

Ms. Bachman highlighted her ED Report.

There was no ED Support Committee meeting held this month.

IX. New Business;

There was no new business. The next regular meeting of the GC is on July 18, 2023, at 5:30 pm at the School.

X. Adjournment;

The meeting was adjourned at 6:44 pm.


Governance Board Secretary
Signature

July 18, 2023

Date

Minutes taken by Mary Merchant, Secretary