

Coral Community Charter School Governance Council (GC)

4401 Silver Ave SE
Albuquerque, NM 87108

July 18, 2023, 5:30 pm

MINUTES

I. This open meeting was held at 4401 Silver Ave SE.

A. The meeting was called to order with a quorum at 5:30 pm by the Chair, Keren Fenderson.

B. Roll Call					
Name	Office	Present	Absent	Arrived late	Departed Early
Keren Fenderson	Chair	x			
Brandon McFtridge	at large		x		
Mary Merchant	Secretary		x		
Susan Steketee	Vice Chair	x			
Tim Tokarski	Treasurer	x			

C. **School Staff:** *Lori Bachman*, ED (Executive Director), *Katy Sanchez*, CFO (Chief Financial Officer) via Teams, *Julia Weeks* Operations Manager, *Abby Lewis*, School Attorney via Teams

Public Guests: none

Guests of the Board: *Karin Trujillo*

D. The agenda was reviewed and a motion to approve the agenda was made by Sue Steketee and seconded by Tim Tokarski. A vote was taken and the motion passed unanimously.

E. A motion to approve the minutes from June 6, 2023 was made by Susan Steketee and was seconded by Tim Tokarski. A vote was taken and the motion passed unanimously.

II. Finance Committee;

The financial documents provided in the monthly folder per the CCCS Finance Committee Checklist (account summary, bank reconciliation, PO report, balance sheet, disbursements, etc.) from June 30, 2023, were discussed. The financial documents were approved unanimously with a motion to accept the financials made by Tim Tokarski and seconded by Susan Steketee.

III. Budget/Finance Committee;

There were no BARs presented.

FY24 Budget Action Items:

The budgets were approved as presented by Ms. Sanchez with a motion by Tim Tokarski and seconded by Susan Steketee. The budgets were approved by an unanimous vote.

- IDEA B – 24106
- PreK IDEA B – 24109
- PreK – 27149

The updated Internal Controls and Procedures Policy was approved unanimously by a motion made by Tim Tokarski and seconded by Susan Steketee.

The SY23 Inventory list was approved unanimously by a motion made by Tim Tokarski and seconded by Susan Steketee.

Student enrollment is PreK 35 (40), K5 214 (209) students and 34 students are on the lottery list.

IV. Governance Committee;

The Governance Council candidate, Karin Trujillo, was voted in unanimously by a motion from Sue Steketee and second from Tim Tokarski.

A slate of officers was presented as follows:

- Keren Fenderson – Chair
- Sue Steketeo – Vice Chair
- Tim Tokarski – Treasurer
- Mary Merchant – Secretary

The candidates were elected into office unanimously by a motion from Sue Steketeo and second from Tim Tokarski.

The updated Lottery, Admission, and Enrollment Policy was discussed by the Council and approved unanimously by a motion made by Tim Tokarski and seconded by Susan Steketeo.

V. Facility Committee;

No updates.

VI. Audit Committee;

An entrance committee meeting was held for the SY23 audit. Currently staff are submitting documents requested by the auditing firm.

VII. Academic Committee;

The EOY student data has been received from PED. A committee meeting will be held in the coming weeks to review SY23 student assessment results.

VIII. ED Support Committee;

Ms. Bachman highlighted her ED Report.

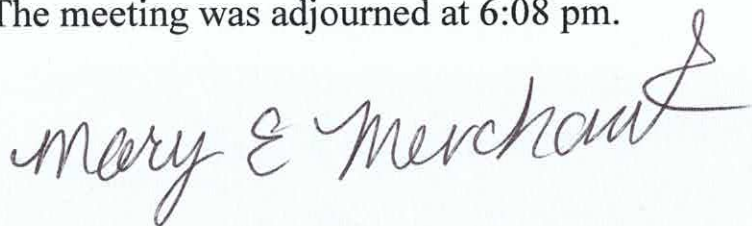
There was no ED Support Committee meeting held this month.

IX. New Business;

There was no new business. The next regular meeting of the GC is on August 8, 2023, at 5:30 pm at the School.

X. Adjournment;

The meeting was adjourned at 6:08 pm.



~~July 18, 2023~~

MEM
august 15, 2023

Date

Minutes taken by Lori Bachman, Executive Director