

# Coral Community Charter School Governance Council (GC)

4401 Silver Ave SE  
Albuquerque, NM 87108

August 8, 2023, 5:30 pm

## MINUTES

### I. This open meeting was held at 4401 Silver Ave SE.

A. The meeting was called to order with a quorum at 5:30 pm by the Chair, Keren Fenderson.

<b>B. Roll Call</b>					
<b>Name</b>	<b>Office</b>	<b>Present</b>	<b>Absent</b>	<b>Arrived late</b>	<b>Departed Early</b>
<b>Keren Fenderson</b>	Chair	x			
<b>Mary Merchant</b>	Secretary		x		
<b>Susan Steketee</b>	Vice Chair	x			
<b>Tim Tokarski</b>	Treasurer	x			
<b>Karin Trujillo</b>		x			

C. **School Staff:** *Lori Bachman*, ED (Executive Director), *Katy Sanchez*, CFO (Chief Financial Officer) via Teams, *Julia Weeks* Operations Manager, *Abby Lewis*, School Attorney

**Public Guests:** none

**Guests of the Board:** *Melinda Thompson*, *Allison Hendricks Smith*

D. The agenda was reviewed and a motion to approve the agenda was made by Sue Steketee and seconded by Tim Tokarski. A vote was taken and the motion passed unanimously.

E. A motion to approve the minutes from July 18, 2023 was made by Tim Tokarski and was seconded by Sue Steketee. A vote was taken and the motion passed unanimously.

## **II. Finance Committee;**

The financial documents provided in the monthly folder per the CCCS Finance Committee Checklist (account summary, bank reconciliation, PO report, balance sheet, disbursements, etc.) from July 31, 2023, were discussed. The financial documents were approved unanimously with a motion to accept the financials made by Sue Steketee and seconded by Tim Tokarski.

## **III. Budget/Finance Committee;**

The following BARs were presented:

- 1T – PreK IDEA-B

The BAR was approved unanimously with a motion to accept made by Sue Steketee and seconded by Tim Tokarski.

The following policies were presented and discussed.

- GASB 87
- GASB 96
- Internal Controls & Procedures

The policies were approved unanimously with a motion made by Sue Steketee and seconded by Tim Tokarski.

Enrollment: PreK – 32; K-5<sup>th</sup> – 204; Lottery: 32

## **IV. Governance Committee;**

The Return to School and COVID Safe Policies & Procedures were discussed by the Council and repealed unanimously by a motion made by Sue Steketee and seconded by Tim Tokarski.

The Gifted; Student Assistance Team (SAT); and Special Education Identification, Evaluation, and Educational Services policies were discussed

by the Council and approved unanimously by a motion made by Sue Steketeer and seconded by Tim Tokarski.

**V. Facility Committee;**

No updates.

**VI. Audit Committee;**

No updates. School staff have been submitting requested documents and the committee will meet for an exit conference when the audit has been completed.

**VII. Academic Committee;**

No updates. A committee meeting will be held next week to review SY23 student assessment results.

**VIII. ED Support Committee;**

Ms. Bachman highlighted her ED Report.

There was no ED Support Committee meeting held this month.

**IX. New Business;**

There was no new business. The next regular meeting of the GC is on August 8, 2023, at 5:30 pm at the School.

**X. Adjournment;**

The meeting was adjourned at 6:08 pm.

*Mary E Merchant*  
*Secretary*

August 8, 2023

Date

Minutes taken by Lori Bachman, Executive Director