

Coral Community Charter School (CCCS) Governance Council (GC)

4401 Silver Ave SE
Albuquerque, NM 87108

September 12, 2023, 5:30 pm

MINUTES

I. This open meeting was held at 4401 Silver Ave SE.

A. The meeting was called to order with a quorum at 5:30 pm by the Vice Chair, Susan Steketee.

B. Roll Call					
Name	Office	Present	Absent	Arrived late	Departed Early
Keren Fenderson	Chair		x		
Mary Merchant	Secretary	x			
Susan Steketee	Vice Chair	x			
Tim Tokarski	Treasurer	x			
Karin Trujillo	at large	x			

C. School Staff: *Lori Bachman*, ED (Executive Director), *Katy Sanchez*, CFO (Chief Financial Officer), *Julia Weeks* Operations Manager.

Public Guests: none

Guests of the Board: *Melinda Thompson*

D. The agenda was reviewed and a motion to approve the agenda was made by Tim Tokarski and seconded by Karin Trujillo. A roll call vote was taken and the motion passed unanimously.

E. A motion to approve the minutes from August 8, 2023 was made by Tim Tokarski and was seconded by Mary Merchant. A roll call vote was

taken: Mary Merchant - abstained, Susan Steketee - Yes, Tim Tokarski - Yes, Karin Trujillo - Yes.

II. Finance Committee;

The financial documents provided in the monthly folder per the CCCS Finance Committee Checklist (account summary, bank reconciliation, PO report, balance sheet, disbursements, etc.) from August 31, 2023, were discussed. The financial documents were approved unanimously with a motion to accept the financials made by Tim Tokarski and seconded by Susan Steketee. A roll call vote was taken and the motion passed unanimously.

III. Budget/Finance Committee;

The following BARs were approved as presented by Ms. Sanchez with a motion by Karin Trujillo and seconded by Susan Steketee. A roll call vote was taken and the motion passed unanimously.

- 2I Special Capital Outlay
- 3M Title 1
- 4I SEG
- 5I Food Services
- 6M SEG
- 7M SEG
- 8M HB33
- 9M SB-9 Local

Student enrollment is PreK 38 (40), K5 204 (213) students and 32 students are on the lottery list.

IV. Governance Committee:

The updated Special Education Identification, Evaluation and Education Services policy was brought up to Federal Standards and the Dyslexia Intervention policy was approved with a motion from Karin Trujillo which was seconded by Mary Merchant. A roll call vote was taken and the motion passed unanimously.

A new Governance Board member, Melinda Thompson, was approved by the board with a motion from Tim Tokarski and seconded by Mary Merchant. A roll call vote was taken and the motion passed unanimously. The quorum is now 4 members and the committees can now have 3 members.

V. Facility Committee;

No updates from the facility committee

VI. Audit Committee;

The Audit Committee will meet on TEAMS the month of October.

VII. Academic Committee;

There was no Academic Committee meeting held this month. Ms. Bachman shared the EOY student assessment data with analysis and steps being taken for next year.

VIII. ED Support Committee;

There was no ED Support Committee meeting held this month. Ms. Bachman shared the ED report which included the 5 year strategic plan for the school renewal SY25-SY30. The committee will work with Ms. Bachman to determine her evaluation goals.

IX. New Business;

There was no new business. The next regular meeting of the GC is on October 10, 2023, at 5:30 pm at Coral Community Charter School, 4401 Silver Ave SE.

The meeting was adjourned at 6:33 pm.

*Mary E Merchant 10/10/23
secretary.*

Date: October 10, 2023

Minutes taken by Mary Merchant, Secretary