

Coral Community Charter School Governance Council (GC)

4401 Silver Ave SE
Albuquerque, NM 87108

November 14, 2023, 5:30 pm

MINUTES

I. This open meeting was held at 4401 Silver Ave SE.

A. The meeting was called to order with a quorum at 5:31 pm by the Vice Chair, Susan Steketee.

B. Roll Call						
Name	Office	Present	Absent	Arrived late	Departed Early	Attended electronically
Keren Fenderson	Chair	Ab				
Mary Merchant	Secretary	x				
Susan Steketee	Vice Chair	x				
Melinda Thompson	At large	x				
Tim Tokarski	Treasurer	x				
Kar^en Trujillo	At large	x				

C. **School Staff:** *Lori Bachman*, ED (Executive Director), *Katy Sanchez*, CFO (Chief Financial Officer) electronically present, *Julia Weeks* Operations Manager, *Abby Lewis*, School Attorney, electronically present.

Public Guests: none

Guests of the Board: none

D. The agenda was reviewed and a motion to approve the agenda was made by Tim Tokarski and seconded by Karin Trujillo. A vote was taken and the motion passed unanimously.

E. A motion to approve the minutes from October 10, 2023 was made by Mary Merchant and was seconded by Melinda Thompson. A vote was taken. Mary Merchant - Yes, Susan Steketee - Abstained, Karin Trujillo-Yes, Tim Tokarski - Yes, Melinda Thompson - Yes.

II. Finance Committee;

The financial documents provided in the monthly folder per the CCCS Finance Committee Checklist (account summary, bank reconciliation, PO report, balance sheet, disbursements, etc.) from October 31, 2023, were discussed. The financial documents were approved unanimously with a motion to accept the financials made by Karen Trujillo and seconded by Susan Steketee.

III. Budget/Finance Committee;

There were no budget adjustments presented by Ms. Sanchez.

Student enrollment is PreK 35 (40), K5 210 (201) students. The lottery list is at 36.

The board then reviewed and discussed the CCCS Disposal Resolution. After a motion by Tim Tokarski to accept the resolution, Karin Trujillo seconded it. A vote was taken and the motion passed unanimously.

V. Facility Committee;

No updates.

VI. Audit Committee;

The next meeting of the Audit committee will be January 25, 2024.

VII. Academic Committee;

There was not an academic committee held this month. The meeting will be held after the receipt of the MOY data in January 2024.

VIII. ED Support Committee;

Ms. Bachman highlighted her ED Report.

There was no ED Support Committee meeting held this month.

IX. New Business;

There was no new business. The next regular meeting of the GC is on December, 12, 2023, at 5:30 pm at the School.

X. Adjournment;

The meeting was adjourned at 6:34 pm.

Mary E. Merchant

Date: December 12, 2023

Minutes taken by Mary Merchant, Secretary