

Coral Community Charter School Governance Council (GC)

4401 Silver Ave SE
Albuquerque, NM 87108

December 12, 2023, 5:30 pm

MINUTES

I. This open meeting was held at 4401 Silver Ave SE.

A. The meeting was called to order with a quorum at 5:36 pm by the Vice Chair, Susan Steketeer.

B. Roll Call						
Name	Office	Present	Absent	Arrived late	Departed Early	Attended electronically
Keren Fenderson	Chair		x			
Mary Merchant	Secretary	x				
Susan Steketeer	Vice Chair	x				
Melinda Thompson	At large	x				
Tim Tokarski	Treasurer	x				
Karin Trujillo	At large	x				

C. **School Staff:** *Lori Bachman*, ED (Executive Director), *Katy Sanchez*, CFO (Chief Financial Officer) present electronically, *Julia Weeks* Operations Manager.

Public Guests: none

Guests of the Board: none

D. The agenda was reviewed and a motion to approve the agenda was made by Karin Trujillo and seconded by Tim Tokarski. A vote was taken and the motion passed unanimously.

E. A motion to approve the minutes from November 14, 2023 was made by Tim Tokarski and was seconded by Melinda Thompson. A vote was taken and the motion passed unanimously.

II. Finance Committee;

The financial documents provided in the monthly folder per the CCCS Finance Committee Checklist (account summary, bank reconciliation, PO report, balance sheet, disbursements, etc.) from November 30, 2023, were discussed. The financial documents were approved unanimously with a motion to accept the financials made by Tim Tokarski and seconded by Melinda Thompson.

III. Budget/Finance Committee; III. Budget/Finance Committee;

The following BARs were approved as presented by Ms. Sanchez with a motion by Tim Tokarski and seconded by Susan Steketee. A vote was taken and the motion passed unanimously.

- BAR 22IB - Public School Capital Outlay
- BAR 23I – Preschool IDEA-B
- BAR 24M – HB33
- BAR 25M – SB-9 Local
- BAR 26I – SEG
- BAR 27I – Food Services

Student enrollment is PreK 35 (40), K5 210 (201) students. The lottery list is at 34.

The student count was 206 on day 40 and 210 on day 80.

IV. Governance Committee;

There was no Governance Committee this last month.

V. Audit Committee;

The next meeting of the Audit committee will be January 18, 2024.

VI. Academic Committee;

There was no academic committee held this month. The meeting will be held after the receipt of the MOY data in January 2024.

VII. ED Support Committee;

Ms. Bachman highlighted her ED Report. Our attorney Abby Lewis resigned and will be replaced.

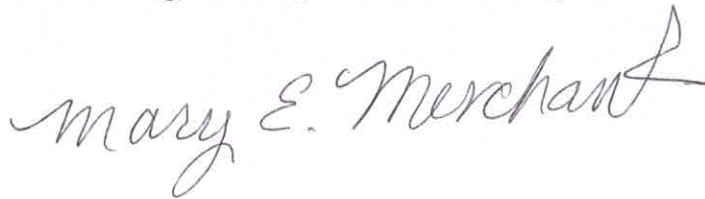
There was no ED Support Committee meeting held this month.

IX. New Business;

There was no new business. The next regular meeting of the GC is on January 9, 2024 at 5:30 pm at the School.

X. Adjournment;

The meeting was adjourned at 6:31 pm.

A handwritten signature in cursive script that reads "Mary E. Merchant". The signature is written in dark ink and is positioned below the text of the adjournment.

Date: January 9, 2024

Minutes taken by Mary Merchant, Secretary