

Coral Community Charter School Governance Council (GC)

4401 Silver Ave SE
Albuquerque, NM 87108

January 9, 2024, 5:30 pm

MINUTES

I. This open meeting was held at 4401 Silver Ave SE.

A. The meeting was called to order with a quorum at 5:34 pm by the Vice Chair, Susan Steketee.

B. Roll Call						
Name	Office	Present	Absent	Arrived late	Departed Early	Attended electronically
Mary Merchant	Secretary	x				
Susan Steketee	Vice Chair	x				
Melinda Thompson	At large		x			
Tim Tokarski	Treasurer	x				
Karin Trujillo	At large	x				

C. **School Staff:** *Lori Bachman*, ED (Executive Director), *Katy Sanchez*, CFO (Chief Financial Officer) present electronically, *Julia Weeks* Operations Manager.

Public Guests: none

Guests of the Board: none

D. The agenda was reviewed and a motion to approve the agenda was made by Karin Trujillo and seconded by Tim Tokarski. A vote was taken and the motion passed unanimously.

E. A motion to approve the minutes from December 12, 2023 was made by Karin Trujillo and was seconded by Tim Tokarski. A vote was taken and the motion passed unanimously.

II. Finance Committee;

The financial documents provided in the monthly folder per the CCCS Finance Committee Checklist (account summary, bank reconciliation, PO report, balance sheet, disbursements, etc.) from December 31, 2023, were discussed. The financial documents were approved unanimously with a motion to accept the financials made by Tim Tokarski and seconded by Karin Trujillo.

III. Budget/Finance Committee;

The following BARs were approved as presented by Ms. Sanchez with a motion by Mary Merchant and seconded by Susan Steketee. A vote was taken and the motion passed unanimously.

- BAR 28IB - Universal Free Lunch (State Funded)
- BAR 29M - SEG
- BAR 30M – SEG
- BAR 31M - SB-9 Local
- BAR 32 – PreK
- 33I – SEG

Student enrollment is PreK 34 (40), K5 210 (206) students. The lottery list is at 37. January 20 will be the School Choice Fair at the convention center.

IV. Governance Committee;

There was no Governance Committee this last month.

Ms. Fenderson has resigned as Chair of the GC. After discussion, Mary Merchant moved to accept the nominations of Susan Steketee for Chair and Karin Trujillo to replace her as Vice Chair. A vote was taken and they were unanimously voted into the new positions.

V. Audit Committee;

The next meeting of the Audit committee will be January 18, 2024 at 1:30.

VI. Academic Committee;

There was no academic committee held this month. The meeting will be held after the receipt of the MOY data in January 2024.

VII. ED Support Committee;

Ms. Bachman highlighted her ED Report. Good progress is being made on her goals for 23-24.

There was no ED Support Committee meeting held this month.

IX. New Business;

Mary Merchant introduced new business. Fatima School is closing at the end of May 2024. She will investigate the possibility of renting the Fatima Gym.

The next regular meeting of the GC is on February 13, 2024, at 5:30 pm at the School.

X. Adjournment;

The meeting was adjourned at 6:11 pm.


Governance Board Secretary
Signature

Date: February 21, 2024

Minutes taken by Mary Merchant, Secretary