

Coral Community Charter School Governance Council

4401 Silver Ave SE
Albuquerque, NM 87108

Agenda: March 12, 2024 @ 5:30 pm

Mission: We are dedicated to providing single-gender classes, quality instruction, individualization, and family/community involvement in order to ensure students' proficiency.

Agenda Item	Detail	Materials	Time
I. Opening Items A. Call to order /Reading of mission/Agenda/ B. Roll Call C. Introduction of Guests D. Approval of agenda E. Approval of minutes	1) Discussion & action	<ul style="list-style-type: none"> • Roll sheet • Agenda • Minutes from 2/13/2024 	5 min.
II. Approval of financial documents	1) Discussion & action	<ul style="list-style-type: none"> • Financial Documents for 2.29.24 in the monthly folder per CCCS Finance Committee Checklist (account summary, bank reconciliation, PO report, balance sheet, disbursements) • Lottery & enrollment numbers 	10 min.
III. Budget / Finance Committee Chair: Tim Tokarski	1) Update from the Committee 2) Discussion & action on BARs 3) Discussion & action on updated Internal Controls & Procedures 4) Discussion & action on SY25 school calendar	BARs <ul style="list-style-type: none"> • TBD Other <ul style="list-style-type: none"> • Updated Internal Controls & Procedures • SY25 School Calendar 	15 min.
IV. Governance Committee Chair: Tim Tokarski	1) Update from Committee 2) Discussion & possible action on policies	<ul style="list-style-type: none"> • Updated Unpaid Meal Policy • Food Authority Administrative Policies 	15 min.
V. Audit Committee Chair: Tim Tokarski	1) Update from the Committee	<ul style="list-style-type: none"> • SY23 Audit Report 	5 min.

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VI. Academic Committee Chair: Sue Steketee	1) Update from Committee		10 min.
VII. Executive Director Support Committee Chair: Mary Merchant	1) Update from Committee 2) Discussion – ED Report	<ul style="list-style-type: none"> • ED Report 	5 min.
VIII. New Business/Happenings <ul style="list-style-type: none"> • Regular Meeting: 4-9-2024@ 5:30 			10 min.
IX. Adjournment			