

# Coral Community Charter School Governance Council (GC)

4401 Silver Ave SE  
Albuquerque, NM 87108

February 13, 2024, 5:30 pm

## MINUTES

### I. This open meeting was held at 4401 Silver Ave SE.

A. The meeting was called to order with a quorum at 5:32 pm by the Chair, Susan Steketee.

<b>B. Roll Call</b>						
Name	Office	Present	Absent	Arrived late	Departed Early	Attended electronically
Mary Merchant	Secretary		x			
Susan Steketee	Chair	x				
Melinda Thompson	At large	x				
Tim Tokarski	Treasurer	x				
Karin Trujillo	Vice Chair	x				

C. **School Staff:** *Lori Bachman*, ED (Executive Director), *Katy Sanchez*, CFO (Chief Financial Officer) present electronically, *Julia Weeks* Operations Manager.

**Public Guests:** none

**Guests of the Board:** Dan Hill, attorney

D. The agenda was reviewed and a motion to approve the agenda was made by Tim Tokarski and seconded by Karin Trujillo. A vote was taken and the motion passed unanimously.

E. A motion to approve the minutes from January 9, 2024 was made by Karin Trujillo and was seconded by Tim Tokarski. A vote was taken and the motion passed unanimously.

## **II. Finance Committee;**

The financial documents provided in the monthly folder per the CCCS Finance Committee Checklist (account summary, bank reconciliation, PO report, balance sheet, disbursements, etc.) from January 24, 2024, were discussed. The financial documents were approved unanimously with a motion to accept the financials made by Melinda Trujillo and seconded by Tim Tokarski.

## **III. Budget/Finance Committee;**

The following BARs were approved as presented by Ms. Sanchez with a motion by Melinda Thompson and seconded by Tim Tokarski. A vote was taken and the motion passed unanimously.

- BAR 341 – SB-9 State Match

Student enrollment is PreK 35 (40), K5 209 (201) students. The lottery list is at 18.

## **IV. Governance Committee;**

There was no Governance Committee this last month. The policy discussion and vote was tabled until next month.

## **V. Audit Committee;**

A meeting was held on January 18, 2024 with nothing new to report until the SY23 findings are released by the State Auditor. The Committee meet again in April.

## **VI. Academic Committee;**

There was an Academic Committee meeting on January 25, 2024 during which Ms. Bachman updated the Committee members on MOY assessment data.

Ms. Bachman reviewed the MOY goal analysis as well as the proficiency and growth graphs.

## **VII. ED Support Committee;**

Ms. Bachman highlighted her ED Report and provided an update on her annual goals.

There was no ED Support Committee meeting held this month.

**IX. New Business;**

There is no new business.

The next regular meeting of the GC is on March 12, 2024, at 5:30 pm at the School.

**X. Adjournment;**

The meeting was adjourned at 6:05 pm.

*Mary E Merchant*

*Marchman*

Date: ~~February~~ 13, 2024

Minutes taken by Lori Bachman, Executive Director