

Coral Community Charter School Governance Council (GC)

4401 Silver Ave SE
Albuquerque, NM 87108

April 9, 2024, 5:30 pm

MINUTES

I. This open meeting was held at 4401 Silver Ave SE.

A. The meeting was called to order with a quorum at 5:30 pm by the Chair, Susan Steketee.

B. Roll Call						
Name	Office	Present	Absent	Arrived late	Departed Early	Attended electronically
Mary Merchant	Secretary		x			
Susan Steketee	Chair	x				
Melinda Thompson	At large	x				
Tim Tokarski	Treasurer	x				
Karin Trujillo	Vice Chair	x				

C. **School Staff:** *Lori Bachman*, ED (Executive Director), *Katy Sanchez*, CFO (Chief Financial Officer) present electronically, *Julia Weeks* Operations Manager.

Public Guests: none

Guests of the Board: Dan Hill, attorney

D. The agenda was reviewed and a motion to approve the agenda was made by Tim Tokarski and seconded by Melinda Thompson. A vote was taken and the motion passed unanimously.

E. The vote on the minutes from March 12, 2024 was tabled due to not having them in the folder.

II. Finance Committee;

The financial documents provided in the monthly folder per the CCCS Finance Committee Checklist (account summary, bank reconciliation, PO report, balance sheet, disbursements, etc.) from March 31, 2024, were discussed. The financial documents were approved unanimously with a motion to accept the financials made by Melinda Trujillo and seconded by Tim Tokarski.

III. Budget/Finance Committee;

There were no BARs

Katy Sanchez presented the SY25 budget. The budget was approved unanimously with a motion made by Tim Tokarski and seconded by Karin Trujillo.

Student enrollment is PreK 35 (40), K5 208 (201) students. The lottery list is at 46.

IV. Governance Committee;

There was no Governance Committee this month.

V. Audit Committee;

There was no Audit Committee meeting this month. The next meeting will be held on April 25, 2024.

VI. Academic Committee;

There was no Academic Committee meeting this month.

VII. ED Support Committee;

Ms. Bachman highlighted her ED Report and provided an update on her annual goals.

There was no ED Support Committee meeting held this month.

VIII. Closed Session

The board voted to go into closed session at 6:20 pm with a motion by Susan Steketee and second by Tim Tokarski. The board came out of closed session at 6:40 pm. No votes were taken.

IX. New Business;

There is no new business.

The next regular meeting of the GC is on May 14, 2024, at 5:30 pm at the School.

X. Adjournment;

The meeting was adjourned at 6:45 pm.

Mary E Merchant

Date: ~~April 10, 2024~~ *May 14/2024*

Minutes taken by Lori Bachman, Executive Director