

Coral Community Charter School Governance Council (GC)

4401 Silver Ave SE
Albuquerque, NM 87108
October 8, 2024, 5:30 pm

MINUTES

I. This open meeting was held at 4401 Silver Ave SE with a virtual link posted on the CCCS web site (coralcharter.com).

A. The meeting was called to order with a quorum at 5:34 pm by the Chair, Susan Steketee.

B. Roll Call						
Name	Office	Present	Absent	Arrived late	Departed Early	Attended electronically
Mary Merchant	Secretary		x			
Susan Steketee	Chair	x				
Melinda Thompson	At large	x				
Tim Tokarski	Treasurer	x				
Karin Trujillo	Vice-Chair	x				
Allison Hendricks Smith	At large		x			

C. School Staff: *Lori Bachman*, ED (Executive Director), *Julia Weeks*, Operations Manager, *Katy Sanchez*, CFO (Chief Financial Officer) present electronically, *Dan Hill*, Attorney, present electronically.

Public Guests: none

Guests of the Board: Heather Sickenger, teacher CCCS
Teresa Melendez, candidate for GB.

D. The agenda was reviewed and a motion to approve the agenda with corrections made by Tim Tokarski and seconded by Karin Trujillo. A vote was taken and the motion passed unanimously.

E. A motion to approve the minutes from September 10, 2024, was made by Tim Tokarski and was seconded by Karin Trujillo. A vote was taken and the motion passed unanimously.

II. Finance Committee;

The financial documents provided in the monthly folder per the CCCS Finance Committee Checklist (account summary, bank reconciliation, PO report, balance sheet, disbursements, etc.) from September 30, 2024, were discussed. The financial documents were approved unanimously with a motion to accept the financials made by Karin Trujillo and seconded by Tim Tokarski.

Student enrollment is Pre-K 33 (40) and K-5 209 (201). The lottery list is 60.

III. Budget/Finance Committee;

There were no BARs.

IV. Audit Committee;

The Audit Committee did not meet this month. The next meeting is the audit exit meeting on October 17th with Moss Adams.

V. Academic Committee;

The Annual Academic Plan - NM DASH was presented by Ms. Bachman and discussed by members.

VI. ED Support Committee;

There was no committee meeting this month. Ms. Bachman highlighted her ED report.

VII. Governance Committee;

Committee membership was discussed and new assignments were made. These assignments will be re-visited at the November meeting.

A new individual was introduced who would like to be on the GC: Teresa Melendez. She will provide a resume and membership will be discussed at the November meeting.

IX. New Business;

The next regular meeting of the GC is on November 12, 2024, at 5:30 pm at the School.

X. Adjournment;

The meeting was adjourned at 6:17 pm.

Mary E. Merchant

Date: ~~November 12, 2024.~~

December 10, 2024

Minutes taken by Lori Bachman.