

Coral Community Charter School Governance Council (GC)

4401 Silver Ave SE
Albuquerque, NM 87108
March 11, 2025, 5:30 pm

MINUTES

I. This open meeting was held at 4401 Silver Ave SE with a virtual link posted on the CCCS web site (coralcharter.com).

A. The meeting was called to order with a quorum at 5:35 pm by the Chair, Susan Steketee.

B. Roll Call						
Name	Office	Present	Absent	Arrived late	Departed Early	Present electronically
Allison Hendricks-Smith				5:52pm		x
Mary Merchant	Secretary	x				
Susan Steketee	Chair	x				
Melinda Thompson	At large	x				
Tim Tokarski	Treasurer	x				
Karin Trujillo	Vice-Chair					x
Teresa Melendez	At large		x			

C. School Staff: *Lori Bachman*, ED (Executive Director), *Julia Weeks*, Operations Manager, *Katy Sanchez*, CFO, present electronically and Sam Gonzales, Attorney (for Dan Hill), present electronically.

Public Guests: none

Guests of the Board: none

D. The agenda was reviewed and a motion to approve the agenda was made by Melinda Thompson and seconded by Tim Tokarski. A vote was taken and the motion passed unanimously.

E. A motion to approve the minutes for February 11, 2025, was made by Melinda Thompson and was seconded by Mary Merchant. A vote was taken and the motion passed unanimously.

II. Finance Committee;

The financial documents provided in the monthly folder per the CCCS Finance Committee Checklist (account summary, bank reconciliation, PO report, balance sheet, disbursements, etc.) from February 28, 2025, were discussed. The financial documents were approved unanimously with a motion to accept the financials made by Tim Tokarski and seconded by Melinda Thompson.

Student enrollment is Pre-K 35 (40) and K-5 202 (201). The lottery list is 39 for this school year and 11 for the 25-26 school year.

III. Budget/Finance Committee;

There were no BARS presented at this meeting.

The School Calendar for SY 25-26 was reviewed. A motion to accept the calendar as presented was made by Karin Trujillo and seconded by Allison Hendricks-Smith. The vote to accept the calendar was unanimous.

A discussion and action was taken on the APS 2025-2026 Operating Budget. A motion to accept was made by Mary Merchant and seconded by Melinda Thompson. The next meeting will have further information and discussion of the budget.

IV. Audit Committee;

There was no Audit Committee this month. The next meeting will be the 30th of April 2025.

V. Academic Committee;

There was no Academic Committee meeting this month. The testing for the EOY will begin after spring break.

VI. ED Support Committee;

There was no committee meeting this month. Ms. Bachman presented her ED report. It is time to begin our ED evaluation process.

VII. Governance Committee;

The proposed GC handbook was distributed and discussed. No action was taken at this time. Discussion and action were taken on the CCCS Student Protection Policy, the CCCS Special Education Policy and the CCCS Student and Parent/Guardian Handbook. A motion to approve all three was made by Melinda Thompson and seconded by Allison Hendricks-Smith. The vote to accept was unanimous.

VIII. New Business;

The next regular meeting of the GC is on April 22, 2025, at 5:30 pm at the School.

IX. Adjournment;

The meeting was adjourned at 6:17 pm.

Mary E Merchant

April 28,

Date: ~~March 11~~, 2025.

Minutes taken by Mary Merchant, Secretary