

# Coral Community Charter School Governance Council (GC)

4401 Silver Ave SE  
Albuquerque, NM 87108  
October 14, 2025, 5:30 pm

## MINUTES

**I. This open meeting was held at 4401 Silver Ave SE with a virtual link posted on the CCCS web site ([coralcharter.com](http://coralcharter.com)).**

**A. The meeting was called to order with a quorum at 5:38 pm by the Chair, Susan Steketee.**

<b>B. Roll Call</b>						
<b>Name</b>	<b>Office</b>	<b>Present</b>	<b>Absent</b>	<b>Arrived late</b>	<b>Departed Early</b>	<b>Present electronically</b>
Allison Hendricks-Smith					6:45 pm	X
Mary Merchant	Secretary	X				
Susan Steketee	Chair	X				
Melinda Thompson	At large	X				
Tim Tokarski	Treasurer	X				
Karin Trujillo	Vice-Chair	X				

**C. School Staff:** *Lori Bachman*, ED (Executive Director), *Julia Weeks*, Operations Manager, present with *Katy Sanchez*, CFO and *Dan Hill*, Attorney present electronically. (*Julia Weeks* left at 6:00 pm and *Dan Hill* left at 6:35 pm.)

**Public Guests:** none  
**Guests of the Board:** none

**D.** The agenda was reviewed and a motion to approve the agenda as presented was made by Susan Steketee and seconded by Tim Tokarski. A vote was taken and the motion passed unanimously.

**E.** A motion to approve the minutes for September 9, 2025, was made by Melinda Thompson and was seconded by Susan Steketee. A vote was taken, the motion passed with Tim Tokarski and Mary Merchant abstaining.

## **II. Finance Committee;**

The financial documents provided in the monthly folder per the CCCS Finance Committee Checklist (account summary, bank reconciliation, PO report, balance sheet, disbursements, etc.) from September 30, 2025, were discussed. The financial documents were approved unanimously with a motion to accept the financials made by Susan Steketee and seconded by Tim Tokarski.

Student enrollment is Pre-K 35 (38) and K-5 185 (201).

## **III. Budget/Finance Committee;**

There were no BARS presented this month.

The PED Quarterly Report Cash Report (FY26 Q1) was presented by Katy Sanchez. With a motion by Allison Hendricks-Smith and a second by Melinda Thompson the report passed unanimously.

The updated FY26 Salary Schedule was presented and passed with a motion by Mary Merchant and a second by Melinda Thompson. It passed unanimously.

## **IV. Audit Committee;**

The exit interview will be held on October 16, 2025.

## **V. Academic Committee;**

There will be an academic committee meeting on October 21, 2025 at 1:00 pm.

## **VI. ED Support Committee;**

SY25 state assessment data. Ms. Weeks presented a report of all actions taken to recruit more students.

**VII. Governance Committee;**

The student handbook was presented and discussed. The water safety section was added along with some other minor edits and with a motion by Mary Merchant and seconded by Tim Tokarski was passed unanimously.

Melinda Thompson presented the bones of a new Governance Council Handbook.

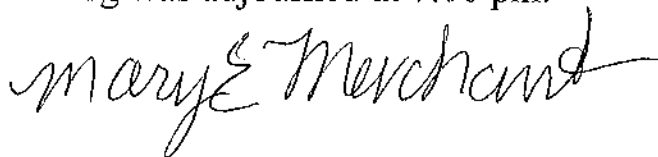
Mary Merchant will monitor the APS School Board Policy Committee agenda so that we can be up to date on issues affecting charter schools.

**VIII. New Business/Happenings;**

- Next Regular Meeting:  
November 11, 2025 @5:30 pm

**X. Adjournment;**

The meeting was adjourned at 7:00 pm.

A handwritten signature in black ink that reads "Mary Merchant". The signature is written in a cursive, flowing style.

Date: November 11, 2025.

Minutes taken by Mary Merchant, Secretary