

Coral Community Charter School Governance Council (GC)

4401 Silver Ave SE
Albuquerque, NM 87108
November 11, 2025, 5:30 pm

MINUTES

I. This open meeting was held at 4401 Silver Ave SE with a virtual link posted on the CCCS web site (coralcharter.com).

A. The meeting was called to order with a quorum at 5:41 pm by the Chair, Susan Steketee.

B. Roll Call						
Name	Office	Present	Absent	Arrived late	Departed Early	Present electronically
Allison Hendricks-Smith						X
Mary Merchant	Secretary	X				
Susan Steketee	Chair	X				
Melinda Thompson	At large					X
Tim Tokarski	Treasurer	X				
Karin Trujillo	Vice-Chair					X

C. School Staff: *Lori Bachman*, ED (Executive Director), Heather Sickenger, *Assistant Principal* present with *Katy Sanchez*, CFO and *Dan Hill*, Attorney present electronically.

Public Guests: none

Guests of the Board: none

D. The agenda was reviewed and a motion to approve the agenda as presented was made by Tim Tokarski and seconded by Melinda Thompson. A vote was taken and the motion passed unanimously.

E. A motion to approve the minutes for October 14, 2025, was made by Mary Merchant and was seconded by Susan Steketee. A vote was taken, the motion passed.

II. Finance Committee;

The financial documents provided in the monthly folder per the CCCS Finance Committee Checklist (account summary, bank reconciliation, PO report, balance sheet, disbursements, etc.) from October 31, 2025, were discussed. The financial documents were approved unanimously with a motion to accept the financials made by Susan Steketee and seconded by Tim Tokarski.

The GoBond allocation (GOB) for Library Allocation was discussed and a motion by Mary Merchant to accept the allocation which was seconded by Melinda Thompson passed.

Student enrollment is Pre-K 35 (38) and K-5 185 (201) with 7 on the lottery list.

III. Budget/Finance Committee;

The following BARS were presented by Katy Sanchez:

- BAR 6M-SEG

The BARs were accepted unanimously after a motion from Tim Tokarski and a second by Susan Steketee.

IV. Audit Committee;

The exit interview was held on October 16, 2025. CLA (accounting firm) has all necessary documents. The final report will be released in the spring of 2026.

V. Governance Committee;

There was no report from the Governance Committee this month but Melinda Thompson asked that any suggestions come her way for the GB handbook.

VI. Academic Committee;

The Academic Committee met on October 21, 2025 at 1:00 pm. (Lori, Heather, Allison and Karin.) Heather Sickenger presented the information covered in the committee meeting and in the meeting folder. Results of the BOY testing and the goals and next steps provided from the analysis were presented.

VI. ED Support Committee;

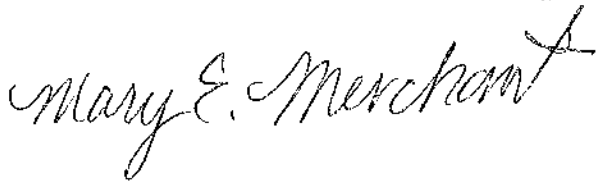
Ms. Bachman reviewed her report found in the meeting folder.

VIII. New Business/Happenings

- Next Regular Meeting:
December 9, 2025 @5:30 pm

IX. Adjournment;

The meeting was adjourned at 6:28 pm.

A handwritten signature in cursive script that reads "Mary E. Merchant". The signature is written in black ink and is positioned below the text of the adjournment.

Date: December 9, 2025.

Minutes taken by Mary Merchant, Secretary