Coral Community Charter School Governance Council (GC)

4401 Silver Ave SE
Albuquerque, NM 87108
December 9, 2025, 5:30 pm

MINUTES

I. This open meeting was held at 4401 Silver Ave SE with a virtual link posted on the CCCS web site (coralcharter.com).

A. The meeting was called to order with a quorum at 5:44 pm by the Chair, Susan Steketee.

B. Roll Call

Name	Office	Present	Absent	Arrived late	Departed Early	Present electronically
Allison Hendricks-Smith			X			
Mary Merchant	Secretary	X				
Susan Steketee	Chair	X				
Melinda Thompson	At large		X			
Tim Tokarski	Treasurer	X				
Karin Trujillo	Vice-Chair	X				

C. School Staff: *Lori Bachman,* ED (Executive Director), Heather Sickenger, *Assistant Principal* present with *Katy Sanchez,* CFO and *Dan Hill,* Attorney present electronically.

Public Guests: none
Guests of the Board: none

D. The agenda was reviewed and a motion to approve the agenda as presented was made by Karin Trujillo and seconded by Tim Tokarski. A vote was taken and the motion passed unanimously.

E. A motion to approve the minutes for November 11, 2025, was made by Tim Tokarski and was seconded by Karin Trujillo. A vote was taken, the motion passed unanimously.

II. Finance Committee;
The financial documents provided in the monthly folder per the CCCS Finance Committee Checklist (account summary, bank reconciliation, PO report, balance sheet, disbursements, etc.) from November 30, 2025, were discussed. The financial documents were approved unanimously with a motion to accept the financials made by Karin Trujillo and seconded by Tim Tokarski.

Student enrollment is Pre-K 35 (38) and K-5 187 (201) with 8 on the lottery list.

III. Budget/Finance Committee;
There were no BARS presented.

The SY26 Salary Schedule had minor changes needed which were discussed. A motion was made by Mary Merchant to accept the changes which was seconded by Susan Steketee. The motion carried unanimously.

IV. Audit Committee
The committee will schedule the January meeting.

V. Governance Committee;
There was no report from the Governance Committee this month.

VI. Academic Committee;
The MOY testing has started.

VI. ED Support Committee;
Ms. Bachman reviewed her report.

VIII. New Business/Happenings

Mary Merchant will be resigning her GB position on May 31, 2026.

- Next Regular Meeting:
  January 13, 2026 @5:30 pm

IX. Adjournment;
The meeting was adjourned at 6:29 pm.

Mary E. Merchant

Date: ~~January 13, 2026~~ February 10, 2026 MM
Minutes taken by Mary Merchant, Secretary