Coral Community Charter School Governance Council (GC)

4401 Silver Ave SE
Albuquerque, NM 87108
February 10, 2026, 5:30 pm

MINUTES

I. This open meeting was held at 4401 Silver Ave SE with a virtual link posted on the CCCS web site (coralcharter.com).

A. The meeting was called to order with a quorum at 5:39 pm by the Chair, Susan Steketee.

B. Roll Call						
Name	**Office**	**Present**	**Absent**	**Arrived late**	**Departed Early**	**Present electroni-cally**
Allison Hendricks-Smith	At large		X			
Mary Merchant	Secretary	X				
Susan Steketee	Chair	X				
Melinda Thompson	At large					X
Tim Tokarski	Treasurer	X				
Karin Trujillo	Vice-Chair	X				

C. School Staff: *Lori Bachman*, ED (Executive Director), Heather Sickenger, *Assistant Principal* were present with *Katy Sanchez,* CFO and *Dan Hill*, Attorney present electronically.

Public Guests: none
Guests of the Board: none

D. The agenda was reviewed and a motion to approve the agenda as presented was made by Mary Merchant and seconded by Tim Tokarski. A vote was taken and the motion passed unanimously.

E. A motion to approve the minutes for December 9, 2025 and January 13, 2026 was made by Melinda Thompson and was seconded by Karin Trujillo. A vote was taken, the motion passed.

II. Finance Committee;
The financial documents provided in the monthly folder per the CCCS Finance Committee Checklist (account summary, bank reconciliation, PO report, balance sheet, disbursements, etc.) from January 31, 2026, were discussed. The financial documents were approved unanimously with a motion to accept the financials made by Susan Steketee and seconded by Tim Tokarski. The FY26 Q2 Cash Report was reviewed and approved with a motion by Susan Steketee and second by Tim Tokarski.

Student enrollment is Pre-K 38 (38) and K-5 190 (201) with 8 pre-K and 30 K-5 on the lottery list.

III. Budget/Finance Committee;
The following BARS were presented by Katy Sanchez:

- BAR 9I – SEG
- BAR 10I – Title XIX Medicaid
- BAR 11M – HB33
- BAR 12M – SB9 Local
- BAR 13M – IDEAB PreK
- BAR 14M – Food Services

A motion was made to accept the BARS as presented by Karin Trujillo and seconded by Melinda Thompson. The vote was unanimous to accept the motion.

IV. Audit Committee
The next Audit Committee will be April 29 at 1:00 pm. The audit results have not yet been published.

V. Governance Committee;
There was no report from the Governance Committee this month.

VI. Academic Committee;
The Committee will meet February 12 at 1:30 to discuss the MOY results.

VI. ED Support Committee;
Ms. Bachman reviewed her report. No meetings this month.

VIII. New Business/Happenings

- Next Regular Meeting:
  March 10, 2026 @5:30 pm

IX. Adjournment;
The meeting was adjourned at 6:23 pm.

Mary E. Merchant

Date: March 10, 2026
Minutes taken by Mary Merchant, Secretary