Coral Community Charter School Governance Council (GC)

4401 Silver Ave SE
Albuquerque, NM 87108
April 21, 2026, 5:30 pm

MINUTES

I. This open meeting was held at 4401 Silver Ave SE with a virtual link posted on the CCCS web site (coralcharter.com).

A. The meeting was called to order with a quorum at 5:42 pm by the Chair, Susan Steketee.

B. Roll Call						
Name	**Office**	**Present**	**Absent**	**Arrived late**	**Departed Early**	**Present electronically**
Allison Hendricks-Smith	At large	AB				
Mary Merchant	Secretary	X				
Susan Steketee	Chair	X				
Melinda Thompson	At large	X				
Tim Tokarski	Treasurer	X				
Karin Trujillo	Vice-Chair	X				

C. School Staff: *Lori Bachman*, ED (Executive Director), Heather Sickenger, *Assistant Principal* were present with *Katy Sanchez,* CFO present electronically.

Public Guests: none
Guests of the Board: none

D. The agenda was reviewed and a motion to approve the agenda as presented was made by Karin Trujillo and seconded by Tim Tokarski. A vote was taken and the motion passed unanimously.

E. A motion to approve the minutes for March 10, 2026 was made by Melinda Thompson and was seconded by Mary Merchant. A vote was taken, the motion passed unanimously.

II. Finance Committee;
The financial documents provided in the monthly folder per the CCCS Finance Committee Checklist (account summary, bank reconciliation, PO report, balance sheet, disbursements, etc.) from March 31, 2026 were discussed. The financial documents were approved unanimously with a motion to accept the financials made by Karin Trujillo and seconded by Melinda Thompson.

Student enrollment (25-26) is Pre-K 39 (38) and K-5 191 (201). There is no lottery list at this time because enrollment for 26-27 has begun and is presently at 220.

III. Budget/Finance Committee;
The following BARS were presented by Katy Sanchez:

- BAR 27I – SEG
- BAR 28M – SEG
- BAR 29M – SEG
- BAR 30M – SEG
- BAR 31I – Title XIX Medicaid

A motion was made to accept the BARS as presented by Melinda Thompson and seconded by Susan Steketee. The vote was unanimous to accept the motion.

The SY27 budget documents were also presented by Ms. Sanchez. A motion to accept the SY27 proposed budget for funds 11000, 24189, 25153, 31600, 31701, 31703, Calendar, Base Salary Schedule, 901B-10, Initial 910B-5, Art 10A and 8, and Salary Assurance. was made by Tim Tokarski and seconded by Melinda Thompson. The vote was unanimous to accept the motion.

A review of the SY27 proposed budget indicates we need a student of 225 for the 40 day count in October 2026. Our reserves have been eroded by un-funded legislative decisions.

IV. Audit Committee:
There will be an Audit Committee meeting on April 4, 2026 at 1:00 pm.

V. Governance Committee;
Melinda Thompson has the Governance Council Handbook completed. Mary Merchant needs to review and comment but has been unable to access the document.

A proposed Privacy Policy was presented to the Board. It has been reviewed by Dan Hill and is necessary for the use of the Connection and Reach Out apps. A motion was made by Melinda Thompson to approve the Policy as presented, seconded by Susan Steketee and approved by the Board unanimously.

VI. Academic Committee;
There was no Academic Committee report.

VI. ED Support Committee;
Ms. Bachman reviewed her report. No meetings this month. The ED evaluation is in progress.

VIII. New Business/Happenings

- Next Regular Meeting:
  May 19, 2026 @ 5:30 pm

IX. Adjournment;
The meeting was adjourned at 7:11 pm.

Mary E Merchant

Date: June 9, 2026
Minutes taken by Mary Merchant, Secretary