Coral Community Charter School Governance Council (GC)

4401 Silver Ave SE
Albuquerque, NM 87108
June 9, 2026, 5:30 pm

MINUTES

I. This open meeting was held at 4401 Silver Ave SE with a virtual link posted on the CCCS website (coralcharter.com).

A. The meeting was called to order with a quorum at 5:39 pm by the Chair, Susan Steketee.

B. Roll Call

Name	Office	Present	Absent	Arrived Late	Departed Early	Present electronically
Allison Hendricks-Smith	At large			5:45pm		X
Mary Merchant	Secretary	X				
Susan Steketee	Chair	X				
Melinda Thompson	At large	X				
Tim Tokarski	Treasurer	X				
Karin Trujillo	Vice-Chair	X				

C. School Staff: *Lori Bachman,* ED (Executive Director), *Heather Sickenger,* Assistant Principal were present with *Katy Sanchez,* CFO and *Dan Hill,* Attorney present electronically.

Public Guests: none
Guests of the Board: none

D. The agenda was reviewed and a motion to approve the agenda as presented was made by Tim Tokarski and seconded by Melinda Thompson. A vote was taken and the motion passed unanimously.

E. A motion to approve the minutes for April 21, 2026 was made by Melinda Thompson and seconded by Karin Trujillo. A vote was taken, the motion passed.

A motion to approve the minutes for May 19, 2026 was made by Susan Steketee seconded by Mary Merchant. A vote was taken, the motion passed.

II. Finance Committee;
The financial documents provided in the monthly folder per the CCCS Finance Committee Checklist (account summary, bank reconciliation, PO report, balance sheet, disbursements, etc.) from May 31, 2026 were discussed. The financial documents were approved unanimously with a motion to accept the financials made by Melinda Thompson and seconded by Tim Tokarski.

The FY26 Q3 Cash Report (March 2026) was presented by Katy Sanchez. Discussion and questions followed. A motion was made by Karin Trujillo and seconded by Allison Hendricks-Smith to approve the report. The motion carried.

The enrollment for the 26-27 school year is PreK 33 (38) plus one student not yet registered and 201 (250) plus 4 students not yet registered. There are no students on the lottery list.

III. Budget/Finance Committee;
The following BARS were presented by Katy Sanchez:

- BAR 39I-Title XIX Medicaid
- BAR 40M-IDEA B
- BAR 41T-IDEA B
- BAR 42M-Title XIX Medicaid
- BAR 43M-SB-9 Local
- BAR 44T- PreK
- BAR 45M-PreK
- BAR 46M-PreK

- BAR 47T-PreK
- BAR 48M-PreK
- BAR 49M-PreK
- BAR 50M-SEG
- BAR 51M-SEG

A motion was made to accept the BARS as presented by Ms. Sanchez was made by Melinda Thompson and seconded by Susan Steketee. The vote was unanimous to accept the motion.

The SY27 budget documents were also presented by Ms. Sanchez. A motion to accept the SY27 proposed budget for funds 24109, 24154, 27149, and 31400 was made by Karin Trujillo and seconded by Melinda Thompson. The vote was unanimous to accept the motion.

IV. Audit Committee;
The Audit Entrance meeting will be in July 2026.

V. Governance Committee;
The discussion of the update on the Governance Council Handbook was tabled. It was also noted that the quorum has changed and only 2 persons are allowed on each committee.

At this time there are no relevant topics from Dan Hill to discuss.

VI. Academic Committee;
The student outcomes for the spring testing will be discussed in early August.

VI. ED Support Committee;
No meetings this month. Ms. Bachman reviewed her report.

Karin Trujillo presented the ED evaluation form for 25-26 for Ms. Bachman. Discussion ensued and Karin will make the necessary changes and get the forms back to the Governance Board.

VIII. II. Closed Session;
Pursuant to Section 10-15-1(H)(2) NMSA 1978, the Board voted to meet in closed session related to NMSA Section 10-15-1(H)(8) to discuss the acquisition of property rights by the public body. The board moved into closed session.

The board returned to open session. No actions or votes were taken during closed session. The roll call was called and all members voted that no decisions had been made.

IX. New Business/Happenings

- Next Regular Meeting:
  July 14, 2026 @ 5:30 pm

X. Adjournment;

The meeting was adjourned at 6:55 pm.

SECRETARY, ELECTED JULY 2024

Date: July 14, 2026
Minutes taken by Mary Merchant, Secretary