Coral Community Charter School Governance Council (GC)

4401 Silver Ave SE
Albuquerque, NM 87108
July 14, 2026, 5:30 pm

MINUTES

I. This open meeting was held at 4401 Silver Ave SE with a virtual link posted on the CCCS website (coralcharter.com).

A. The meeting was called to order with a quorum at 5:37 pm by the Chair, Susan Steketee.

B. Roll Call

Name	Office	Present	Absent	Arrived late	Departed Early	Present electronically
Allison Hendricks-Smith	At large					X
Susan Steketee	Chair	X				
Melinda Thompson	At large		X			
Tim Tokarski	Treasurer	X				
Karin Trujillo	Vice-Chair		X			

C. School Staff: *Lori Bachman*, ED (Executive Director), *Heather Sickenger*, Assistant Principal were present with *Katy Sanchez,* CFO and *Dan Hill,* Attorney present electronically.

Public Guests: none
Guests of the Board: none

LB, KS, DH, MT

D. The agenda was reviewed and a motion to approve the agenda as presented was made by Tim Tokarski and seconded by Sue Steketee. A vote was taken and the motion passed unanimously.

E. A motion to approve the minutes for June 9, 2026 was made by Sue Steketee and seconded by Allison Hendriks Smith. A vote was taken, the motion passed.

II. Finance Committee;
The financial documents provided in the monthly folder per the CCCS Finance Committee Checklist (account summary, bank reconciliation, PO report, balance sheet, disbursements, etc.) from June 30, 2026 were discussed. The financial documents were approved unanimously with a motion to accept the financials made by Tim Tokarski and seconded by Sue Steketee.

The enrollment for the 26-27 school year is PreK 38 (38) 212 (250) plus 4 students not yet registered.

III. Budget/Finance Committee;
The following BARS were presented by Katy Sanchez:

- BAR 1I - Food Services
- BAR 2I - Universal Free Lunch

A motion was made to accept the BARS as presented by Ms. Sanchez was made by Allison Hendricks Smith and seconded by Tim Tokarski. The vote was unanimous to accept the motion.

An updated SY27 salary schedule was also presented by Ms. Sanchez. A motion to accept the updated schedule was made by Sue Steketee and seconded by Tim Tokarski. The vote was unanimous to accept the motion.

An updated Internal Controls & Procedures was presented by Ms. Sanchez. A motion to accept the updated schedule was made by Sue Steketee and seconded by Tim Tokarski. The vote was unanimous to accept the motion.

The FY26 Inventory & Depreciation was also presented by Ms. Sanchez. A motion to accept the updated schedule was made by Sue Steketee and seconded by Tim Tokarski. The vote was unanimous to accept the motion.

IV. Audit Committee;
The Audit Entrance meeting was held at APS on July 9. An update on the meeting was provided. The FY26 audit is set for the week of September 14.

V. Governance Committee;
The nomination of the following officers was presented as follows:

- Chair – Susan Steketee
- Vice-Chair – Karin Trujillo
- Secretary – Melinda Thompson
- Treasurer – Tim Tokarski

A motion to accept the slate of officers was made by Allison Hendricks Smith and seconded by Sue Steketee. The motion passed unanimously.

At this time there are no relevant topics from Dan Hill to discuss.

VI. Academic Committee;
The student outcomes for the spring testing will be discussed in early August.

VI. ED Support Committee;
No meetings this month. Ms. Bachman reviewed her report.

VIII. New Business/Happenings

- Next Regular Meeting:
  August 11, 2026 @ 5:30 pm

X. Adjournment;
The meeting was adjourned at 6:30 pm.

Melinda A. Thompson
SECRETARY

Date: July 14, 2026
Minutes taken by Lori Bachman