Coral Community Charter School Governance Council (GC)

4401 Silver Ave SE
Albuquerque, NM 87108
October 13, 2026, 5:30 pm

MINUTES

I. This open meeting was held at 4401 Silver Ave SE with a virtual link posted on the CCCS web site (coralcharter.com).

A. The meeting was called to order with a quorum at 5:42 pm by the Chair, Susan Steketee.

B. Roll Call						
Name	**Office**	**Present**	**Absent**	**Arrived late**	**Departed Early**	**Present electronically**
Allison Hendricks-Smith	At large					X
Susan Steketee	Chair	X				
Melinda Thompson	Secretary		X			
Tim Tokarski	Treasurer	X				
Karin Trujillo	Vice-Chair	X				

C. School Staff: *Lori Bachman*, ED (Executive Director), *Heather Sickenger*, Assistant Principal were present with *Katy Sanchez,* CFO and *Dan Hill,* Attorney present electronically.

Public Guests: none
Guests of the Board: none

D. The agenda was reviewed and a motion to approve the agenda as presented was made by Allison Hendricks Smith and seconded by Karin Trujillo. A vote was taken and the motion passed unanimously.

E. A motion to approve the minutes for September 8, 2026 was made by Tim Tokarski and seconded by Sue Steketee. A vote was taken, and the motion passed with Melinda Thompson abstaining.

II. Finance Committee;
The financial documents provided in the monthly folder per the CCCS Finance Committee Checklist (account summary, bank reconciliation, PO report, balance sheet, disbursements, etc.) from September 30, 2026 were discussed. The financial documents were approved unanimously with a motion to accept the financials made by Tim Tokarski and seconded by Karin Trujillo.

Enrollment for the 26-27 school year is PreK 36, and K-5th grade183.

III. Budget/Finance Committee;
No BARS were presented.

IV. Audit Committee;
An internal meeting is scheduled for Tuesday October 20 at 12:30 and another meeting on October 21 with CLA auditors.

V. Governance Committee;
Update from Governance Committee - none

At this time there are no relevant topics from Dan Hill to discuss.

A Resolution to designate Susan Steketee as signatory for release of the building deed was presented. A motion was made by Karin Trujillo and seconded by Allision Hendricks Smith. The motion passed unanimously.

VI. Academic Committee;
The Academic Committee met to review SY26 End of Year student data. Mrs. Sickenger reviewed that data and next steps the school is taking for the current school year.

VII. ED Support Committee;
No meetings this month. Ms. Bachman reviewed her report.

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VIII. Closed Session

Pursuant to Section 10-15-1(H)(2) NMSA 1978, the Board met in closed session to discuss limited personnel matters. A motion was made by Tim Tokarski and was seconded by Allison Hendricks Smith. The motion passed unanimously.

The Board came out of closed session at 6:31pm. No decisions were made during closed session.

IX. New Business/Happenings

Next Regular Meeting: November 10, 2026 @ 5:30 pm

X. Adjournment;

The meeting was adjourned at 6:54 pm.

Date: October 13, 2026
Minutes taken by Lori Bachman, Executive Director

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